

TERMS & CONDITIONS

Govt. Girls College is an Educational Institution, invites E-tenders from reputed Original Equipment Manufacturers or their authorized agents/dealers/distributors/channel partners for Supply, Installation and Commissioning of **Desktop Computers** of the institute as per the detailed terms and conditions and technical specification given below:

1. Supply of mentioned items (including the essential accessories) should meet the specification and compatibility given in Annexure-II.
2. The quantity of the materials to be purchased may vary according to the requirement if the need arises.
3. Tender document can be viewed/submitted only online on website www.mptenders.gov.in by making online payment for the tender document. The cost of Tender Form is Rs. 2000/-non-transferable & non-refundable).
4. The tender document is not transferable to any other bidder.
5. The Bidder must upload CA certified Turnover of preceding 03 years (2022 to 2024) along with PAN Card.
(a) Turnover Criteria: OEM Turnover Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be Rs. 2.4 Crore.
(b) Bidder Turnover Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as Rs. 32 lac. Necessary documentary proof should be uploaded.
6. The Bidder must submit GSTIN Registration along with bid.
7. The specification of the items quoted by the bidder should not be inferior to the specifications mentioned in the Annexure-II.
8. The Bidder must upload authorization certificate and CA Audit Report from the manufacturer in case their Agents/Dealers/Suppliers are submitting tender on its behalf
9. The Bidder should submit the copies of supply orders in support of experience of supply of items in Govt/Semi-Govt. Organizations.
10. The Bidder quoted Lowest Rates (inclusive of all taxes) as a whole bid value will be considered as L1 Bidder for fully functional Desktop Computers. Thus, this L1 Bidder will be considered for supply of such quoted items.
11. Proposal (tender) that is incomplete or not in prescribed format will be rejected.
12. The bidder is responsible for registration on the portal www.mptenders.gov.in at their own cost.
13. The Bidder must submit declaration non blacklist on Rs 100 stamp.

14. Only Technical Bid shall be opened on the date of tender opening
15. The Bidder must submit the tenders in **TWO BID SYSTEM**.
 - a. The Technical and Financial proposal should be submitted only through the e-procurement Portal
 - b. Technical Bid The proposal should be submitted in prescribed technical format and specifications given Annexure-II on the portal on (www.mptendera.gov.in).
 - c. Financial Proposal The proposal should be submitted in Financial Bid format given on the portal (www.mptenders.gov.in)
16. The Financial bid will be opened only on the prescribed date for those who qualify the technical bid.
17. Full name and status of the person signing the tender documents must be clearly mentioned in the Tenders.
18. Tenders received after the due date and time shall not be accepted.
19. The Bidder is required to pay Earnest Money Deposit (EMD) of Rs. 50,000 (Fifty Thousand only) on www.mptenders.gov.in and upload the details of tender document fee and EMD in technical bid in the prescribed format as given in Annexure-II.
20. As per "Madhya Pradesh Store Purchase and Service Procurement Rules 2015". exemption in EMD is applicable to Micro and Small Enterprises of State of Madhya Pradesh only.
21. No interest in any case will be paid on EMD.
22. The entire amount of EMD is liable to be forfeited and firm will be blacklisted and the order will be treated as cancelled in the following cases:
 - a. Supplier expresses inability to accept the order.
 - b. Full ordered items not supplied.
 - c. If the acceptance of the order is conditional as detailed in the execution of the order.
 - d. If the order is verified by the technical committee.
23. The delivery and installation time from the date of placement of order shall not exceed 30 days in any case.
24. In case the supplier fails to deliver and install the items within 30 days from the date of placement of order, the supplier will have to pay a penalty @ 2% per month on the order value or part thereof calculated for the period of delay.
25. The entire material will be delivered and installed by the supplier in Govt. Girls College, Itarsi, 461111 on FOR value.
26. In Financial Bid, the Bidder needs to quote price including basic cost, insurance, freight, installation, commissioning, warranty (01 years) and should be inclusive of all taxes.

27. If defects of any kind or deviations from specifications are detected and reported to the supplier, the supplier should replace the article within 15 days from the date of report.
28. The Security Deposit will be returned only after the completion of warranty period which will be counted from the date of installation and based on performance of equipment.
29. In case the supplier fails to install and demonstrate the item within 10 days from the date of supply, the supplier will have to pay a penalty @ 0.5% of the order value per week for the period of delay.
30. Payment will be made within 45 working days of the successful installation and demonstration.
31. If equipment supplied are not according to the specifications and are not of proper quality, the same will not be accepted. Similarly, second hand, reconditioned, damaged, repaired and substandard equipment having poor workmanship of not to the satisfaction of the verification committee, will not be accepted. The equipment rejected by the Committee will be returned to the supplier at his own cost and risk, and entire amount of Earnest Money/Security Deposit is liable to be forfeited.
32. Make and Model of the article should be mentioned with tender document. Year of manufacturing should be mentioned and it must be of the latest make.
33. Conditional bid will not be entertained and liable to be rejected.
34. The Principal reserves all rights to accept or reject any tender or the entire process.
35. JURISDICTION : Any dispute or difference, arising under, out of, or in connection with the Bid/Purchase order shall be subject to exclusive jurisdiction of competent court at **Jabalpur** only.

Date:

Place:

Signature & Seal
of the Bidder along with date

Specification for the Equipment
Note to Bidders : Bidders to provide Onsite Comprehensive Maintenance for a period of 5 (Five) years from the date of acceptance to all the equipment supplied on turnkey basis for the Tender.

1. Specifications for Desk Top Computer

Category	Technical Specification	Item Description of Min Requirement
Processor	Processor Make	Intel / AMD
	Processor Generation	Processor Generation Min. Intel 12 th / AMD 5000 Series or higher
	Number of Cores per Processor	Min. 4 or higher
	Processor Description	Intel i5 / AMD Ryzen™ 5
	Processor Number	Any Value
Motherboard	Chipset Series	B/Q Series or AMD Pro series or Higher
	Chipset Number	Any Value
	Expansion Slots (PCIe X 16)	Minimum Slots – 1 or higher
	USB ports	USB ports - 2 x Minimum 10 Nos. GBPS ports or higher
Graphics	Graphics Type	Integrated On board slot to add additional Graphic card
Operating System	Operating System (Factory Pre- Loaded)	Operating System (Factory Pre-Loaded) Windows 11 Professional or higher (Academic version)
	OS Certification	Yes
Memory	Type of RAM	DDR4
	RAM Size (GB)	Min. 8 GB or higher
	RAM Speed (MHz)	Min. 3200 MHz
	RAM Expandability up to (using spare DIMM Slots in GB)	Min. 32 GB
Storage	Type of Drives used to populate the Internal Bays	HDD and SSD (Hybrid)
	Capacity of each HDD(GB)	HDD(GB)- Minimum 1 TB SATA @7200 rpm and SSD - Min 256 GB NVME or higher
Display	LED Backlit Monitor Size (INCHES)	Min. 21.5 inch
	Display Resolution (PIXELS)	Min. 1920 x 1080

Category	Technical Specification	Item Description of Min Requirement
Input Devices	Panel Technology	IPS / TN / VA/ WVA OR higher
	Mouse Connectivity	Wired
	Keyboard Connectivity	Wired
Cabinet	Cabinet Form Factor	SFF / Tower
Warranty	On Site OEM warranty (Year)	Min. 5 Years
Certification	Certification	ISO: 9001
	<u>Additional Requirement -</u>	<p>Additional Requirement – Bidder to supply Factory Pre-Loaded)</p> <p>Windows 11 Professional or higher and MS office 2019 Pro or better (Academic version) along with Antivirus. License valid till Warranty period. Wireless Mouse to be supplied, Note: Licenses of Software shall be valid till the warranty period. Bidder to submit confirmation from Microsoft to supply genuine license software for all the systems.</p>
	OEM for Desktop	should be among the listed products in Gartner Magic Quadrant or in IDC India report during the last 5 years.

Annexure - III

List of Documents to be uploaded by the Bidder **in the Technical**

S.No.	Document	Yes/No
1	CA certified turnover document of the firm of preceding 3 years	
	(i) 2023-24	
	(ii) 2022-23	
	(iii) 2021-22	
2	Signed and seal scan copy Permanent Account Number (PAN)	
3	Signed and seal scan copy GSTIN Registration	
4	Copies of supply orders in support of experience of supply of items in Govt./Semi Govt. Organization (if any)	
5	Authorization and CA audit from the manufacturer in case their Agents/Dealers/Suppliers are submitting tender on its	
6	Rs. 100stamp declaration for non-blacklist	
7	Signed and seal scan copy of Fee Cover from Specified in Annexure -II	
8	Scan Copy of EMD online payment receipt for Rs. 50,000/- or EMD exception certificate	
9	Signed and seal scan copy of Technical tender from related to specifications of the equipment.	
10	Signed and seal scan copy of Technical tender form in Annexure-IV	
11	Signed and seal scan copy of terms and conditions of this tender document	
12	All others document attetch	

Date:

Place:

Signature & Seal
of the Bidder along with date

Annexure- IV

TENDER FORM- Technical

Tender no. 92/GGC/2025/Computer

Date: 25/03/2025

To

**The Principal
Govt. Girls College,
Itarsi**

I/We wish to submit the tender for the items advertised by you.

1. Name of the item

Item No.	Item Name*	Participating Yes/ No
1	Desktop Computers	

* The specification of items to be seen and submitted as per format in Annexure- II

2. Name of the firm:
3. Telephone/Mob. No.....
4. Email ID:
5. Full Address:.....
.....
6. Registration No. of Firm and Place:.....
7. Details of GSTIN :.....
8. Details of PAN:

I/We have read all the terms and conditions of the tender and shall abide by them.
The materials shall be supplied strictly as per specification at Annexure- I and in the
given time period.

Date:

Place:

**Signature & Seal
Of the Bidder along with date**

Format for General Information:

S.No.	Particulars	Details
1	Name and Address of the Bidder	
2	Year of established	
3	Contacts	
	Office Telephones	
	Mobile No.	
	e- mail address	
4	Name of the Chief Executive and Telephone No.	
5	GST Registration Nos.	
6	Income Tax PAN/GIR No.	
7	EPF No. (enclose certificate)	
8	Turn over of last three financial years :	
	Financial year (2023-24)	
	Financial year (2022-23)	
	Financial year (2021-22)	

Signature with seal :

Name and Designation of Authorized Signatory Date
& Place

DECLARATION

- (I) I do hereby declare that our firm is not blacklisted and no enquiry/case are pending against us by the Govt. of India/any State Board/ Universities, since inception of the firm/company. I further undertake that if above declaration proves to be wrong/incorrect or misleading our bid stands to be cancelled/terminated.
- (II) I/We solemnly declare that I/we have attached all the documents mentioned above. I/We also understand that non-compliance of any documents will be treated as no-respective bid and we will lose our claim to participate in the bid enquiry automatically and our bid will liable to be rejected.
- (III) I/We further declare that the details given are correct to the best of my/our knowledge and agree to abide by all bid/order terms and conditions mentioned in the bid document.

Signature with seal

Name and Designation of Authorized Signatory

Date & Place : _____