



Govt. Nehru PG College, Ashoknagar- (GNDC)

DEPARTMENT OF HIGHER EDUCATION

GOVERNMENT OF MADHYA PRADESH

Request for Quotation (RFQ)

(Two-Envelope Bidding Process)

Procurement of Goods

**Supply, Installation and Commissioning of COMPUTER LAB Furniture / STADIUM
CHAIRS/ Furniture on Turnkey Basis at Govt. Nehru PG College, Ashoknagar**

RFQ No: : 278/GNDC/Furniture Ashoknagar

Issued on 28/04/2025

Office of the Principal

Govt. Nehru PG College, Ashoknagar

Ashoknagar - 473331, Dist. Ashoknagar, Madhya Pradesh, India

E-mail: hegndcash@mp.gov.in

Disclaimer

All information contained in this tender document provided/ clarified are in the good interest and faith. This is not an agreement and this is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in this tender document, the interested Bidders shall satisfy it-self that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the tender document is complete in all respects and Bidders submitting their proposal are satisfied that the tender document is complete in all respects. **Govt. Nehru PG College, Ashoknagar- (GNDC), Department of Higher Education (DHE) Madhya Pradesh** reserves the right to reject any or all of the proposals submitted in response to this tender document at any stage without assigning any reasons whatsoever. GNDC also reserves right to withhold or withdraw the process at any stage with intimation to all who have submitted their proposal in response to this tender GNDC reserves the right to change/ modify/ amend any or all of the provisions of this tender document without assigning any reason. Any such change would be posted it on <https://mptenders.gov.in/> portal or on the website of DHE www.highereducation.mp.gov.in

Neither GNDC ASHOKNAGAR nor DHE nor their employees and associates will have any liability to any prospective respondent interested to apply or any other person under the law of contract to the principles or resolution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this tender document, any matter deemed to form part of this tender document, the award of the assignment, the information and any other information supplied by or on behalf of GNDC or DHE or their employees or otherwise arising in any way from the selection process for the assignment.

Information provided in this document or imparted to any respondent as part of tender process is confidential to GNDC and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

Glossary:

Abbreviations	
CA	Chartered Accountant
College	GNDC
GNDC	Govt. Nehru PG College, Ashoknagar- (GNDC ASHOKNAGAR)
DHE	Department of Higher Education Madhya Pradesh
EMD	Earnest Money Deposit
Govt.	Government
GoI	Government of India
GoMP	Government of Madhya Pradesh
GST	Goods and Service Tax
MS	Microsoft
MP	Madhya Pradesh
PBG	Performance Bank Guarantee
PSU	Public Sector Undertaking
LoA	Letter of Acceptance
LD	Liquidated Damages / Penalties
AD	Additional Director

Key Dates for Single-Stage, Two-Envelope, Bidding Procedure, Adopted through e-procurement

Tender reference	278/ GNDC/Furniture /Ashoknagar
Period of sale of Tender documents starting and End dates	03/05/2025 to 03/05/2025
Date for Start of submission of Tender Document	003/05/2025 15:00 hours
Last date for submission of Tender Document online	02/06/2025 12:00 noon
Time & Date of Opening of Technical Proposal of the Tender	04/06/2025 14:00 noon
Time & Date of Opening of Financial Proposal of the Tender	The Date shall be informed to the Technically Qualified Bidders later
Place of Pre-bid Meeting, Opening of Technical Proposal & for Clarification of Bid College's address for communication	Office of the Principal Govt. Nehru PG College, Ashoknagar - 473331 Madhya Pradesh E-mail: hegndcash@mp.gov.in
Details of Contact Officer	CHANDRA SHEKHAR JATAV PM USHA in-charge E mail: cjshekhhar65@gmail.com Mobile number:9691330610
Pre-bid meeting	Not Applicable
Bid validity Period	180 days from the date of bid submission
Bid security (Earnest Money Deposit)	Rs 57000/-
Selection Criteria	Selection will be based on technically responsive and Lowest financial proposal

Request for Quotation**(Two-Envelope Bidding Process)**

Contract Title: Procurement of Goods- Supply, Installation and Commissioning of furniture on Turnkey Basis at **Govt. Nehru PG College, Ashoknagar**-4733311, Madhya Pradesh”

RFQ Reference No.: GNDC/Furniture /Ashoknagar

The Office of the Principal, **Govt. Nehru PG College, Ashoknagar**, Madhya Pradesh, Department of higher Education (DHE), Government of Madhya Pradesh intends for the Procurement of Goods- Supply, Installation and Commissioning of furniture on Turnkey Basis at **Govt. Nehru PG College, Ashoknagar**, Madhya Pradesh

1. The Office of the Principal, **Govt. Nehru PG College, Ashoknagar**, Madhya Pradesh, Department of higher Education (DHE), Government of Madhya Pradesh intends for the Procurement of Goods- Supply, Installation and Commissioning of furniture on Turnkey Basis for Government Nehru PG College Ashoknagar, Madhya Pradesh.
2. Bidding will be conducted through <https://mptenders.gov.in/> Portal through National competitive procurement using a Request for Quotation (RFQ).
3. Tender document can be downloaded from the website <https://mptenders.gov.in/> free of cost and information of tenders can be viewed in the DHE website <http://www.highereducation.mp.gov.in>. Tenderers submitting the Bids shall pay a non-refundable fee of Rs 7000 (Seven Thousand Only) towards the cost of Tender Document. The method of payment will be In the form of Demand Draft In favour of **PRACHARYA SACHIV JANBHAGIDARI NEHRU PG MAHAVIDYALAYA ASKN**. Original DD in hard copy to be submitted within 3 days from the date of Bid submission at College.
4. Bidders must upload their bid documents through online mode only on the portal <https://mptenders.gov.in/>. Bidders to pay processing fee amount to mp tender portal Online only.
5. EMD shall be submitted online on the eProcurement web site only on or before bid closing date & time. All Bids must be accompanied by a EMD or Bid Security as per the following.

Sl No	Description	EMD Amount to be paid offline in Rs	Period of Completion
1	Procurement of Goods- Supply, Installation and Commissioning of furniture on Turnkey Basis at Govt. Nehru PG College, Ashoknagar , Madhya Pradesh	57000/-	2 months from the date of Contract award

6. EMD exemption will only be provided as per MP Store and Purchase Rules 2022 to companies registered with MP MSME Department and bidders to submit the Bid security declaration.
7. Bidder shall pay EMD offline in the form of Demand Draft or Fixed Depositor Bank Guarantee along with the Technical Bid proposal in separate envelopes to be submitted at **Govt. Nehru PG College, Ashoknagar** office within 3 days of last date of Bid Submission date.

8. College Bank Details: Name of the Account Holder: **PRACHARYA SACHIV JANBHAGIDARI NEHRU PG MAHAVIDYALAYA ASKN** , Account No: 1627104000015385, IFSC: **IBKL0001627**
9. EMD in any other form will not be accepted failing which the tender shall be rejected summarily. Bidders who are not providing the EMD along with Bid proposals (Except those who are submitting MP MSME registration) are to be considered as non-responsive bid proposals.
10. All prospect Bidders including MSME registered in any State / UT / GoI are allowed to participate. However, EMD and Tender document fee exemption will be provided as per MP Store and Purchase Rules 2022 to companies registered with MP MSME Department. Bidders seeking exemptions for EMD shall submit the Bid security declaration format.
11. Any further corrigendum/ addendum shall be uploaded on the e-procurement portal website: <https://mptenders.gov.in/>.
12. MP Procurement rules 2022 are applicable for this Tender.
13. The bidder is responsible for registration on the e-procurement portal <https://mptenders.gov.in/> at their own cost. The bidders are advised to go through the e-procurement guidelines and instructions, as provided on the e-procurement website, and in case of any difficulty related to e-procurement process, may contact the helpline number 18002588684. bidders shall submit their Proposals electronically on the portal:<https://mptenders.gov.in/>.
14. Bidders are required to sign their bids online using class-III Digital Signature Certificates, they are advised to obtain the same at the earliest.
15. For further information regarding issue of Digital Signature Certificate, the bidders are requested to visit website <https://mptenders.gov.in/> . GDNC Ashoknagar will not be responsible for delay in issue of Digital Signature Certificate.
16. GDNC Ashoknagar shall not be responsible in any way for delay/difficulties/ inaccessibility of the down loading facility from the website for any reason whatsoever.

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Section 1: Instructions to Bidders

1. Introduction

- 1.1** Procurement of furniture on turnkey basis for Supply, Installation and Commissioning of furniture for College, Higher Education Department, Madhya Pradesh for **Computer lab**.

2 INSTRUCTIONS TO BIDDERS

- 2.1** Bidders are required to carefully read the contents of this document including Technical Capabilities.
- 2.2** Technical Bid documents which are to be uploaded online by the Bidders as per time schedule (key Dates).
- 2.3** Bidders are to complete the tender form and provide all the other documents/information in sufficient detail. Submittals from bidders will be evaluated on the basis of their experience and their technical, and financial capability to perform the contract. Poor past performance record such as abandoning of works; blacklisting by any government organization or agency; not properly completing contracts; litigation history, financial failure, etc., may lead to rejection.
- 2.4** All documents must be in English language and each page of the tender document must be signed, numbered & stamped as a token of acceptance of the terms & conditions of the RFQ document. Any unsigned and unstamped document will not be considered.
- 2.5** Bidders should note that late or delayed bid proposals will not be accepted in mptender.gov.in portal.
- 2.6** Bidders and/or successful bidder who are/is found to have made any misleading or false representations in the tender including any statements, attachments, document, Performa's & Annexure submitted as proof of the requirements, shall be considered as non-responsive bid proposal and disqualified.
- 2.7** The successful bidder shall have to ensure the following within 15 days of issue of letter of acceptance to avoid cancellation of acceptance.
1. Payment of Security Deposit / Performance Security.
- 2.8** The ITB sets out the bidding procedure and provides necessary details for the Bidders to prepare their Bid/s for the subject Project/s. The prescribed formats for submission of Bids are as per the Section-4 of the RFQ.

- 2.9** The Bidders are advised to submit their Bids complying with the requirements stipulated in the RFQ document. The Bids may be rendered disqualified in case of receipt of incomplete Bids and/or the information is not submitted as per the prescribed formats.
- 2.10** The Bidder submitting the tender will be considered to have accepted all the terms and conditions and no further terms and conditions will be accepted. No enquiries in written or orally will be entertained with regard to acceptance/rejection of the tender. Any attempt on the part of the tenderer to influence any official/officer of this Organization will disqualify the tender.
- 2.11** While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, however Bidders should from their own conclusions about the methodology/ solution needed to meet the requirements of the proposed equipment / items for completion of the bid proposal / project in time as mentioned in the RFQ.
- 2.12** All information provided by bidders may be treated as contractually binding on the bidders, on successful award of the assignment by the College based on this RFQ.
- 2.13** No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the College. Any notification of preferred Bidder status by College shall not give rise to any enforceable rights by the Bidder. The College may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the College.
- 2.14** This RFQ supersedes and replaces any previous public documentation & communications, and Bidders should place no reliance on such communications.

3 DIRECTIONS TO THE BIDDERS

- 3.1** The bidders shall submit the proposal for the Services as per scope of work mentioned in this RFQ.
- 3.2** The bidders have any doubt about the meaning of any portion of the RFQ Scope or find discrepancies / omission in the tender documents issued or shall require clarification on any of the technical aspect, scope of work etc., shall submit the clarification to the College before the pre-bid meeting date as mentioned in the Key dates.
- 3.3** The prospective bidder requiring any clarification on the tender shall submit the Queries in **Editable Word format along with pdf(email) in the format as follows**

Clarifications :Technical / Commercial / General				
Page No.	Claus No.	Details of Clarification as per Bid Document	Bidders Query	Clarification by DHE
1	2	3	4	5

- 3.4** The bidders are advised before tendering, to inspect the site of work and the environments and be acquainted with the actual working and other prevalent conditions, facilities available. No claim shall be entertained later grounds of lack of knowledge.
- 3.5** The bidder shall incur all expenses related to preparation of the bid proposals, site visits, attending to the meetings with the College. Proposed items shall be as per the specifications mentioned in the RFQ. Technically Nonresponsive bidders' financial proposal will not be opened.
- 3.6** The bidder shall not cause any damage to any equipment /furniture/ or assets of the College during the Contract period, in any manner whatsoever.
- 3.7** Bidders are reminded that, if necessary, at its sole discretion of Collegemay ask for any clarification regarding the submitted tender and/or other documents.

4 DEFINITIONS AND INTERPRETATIONS

4.1 DEFINITIONS

- 1 "Agreement", "Contract" shall mean the agreement entered between the College and Bidder/ the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 2 "Authorised Signatory" of the bidder is the person in favour of whom bidder is submitting power of attorney along with response to this bid.
- 3 "Furniture" means Setting up of required furniture for **Office, Computer lab and teaching hall** on Turnkey basis.
- 4 "Bidder/bidder", "Vendor", "Supplier", "Service Provider", "Seller" means the respondent to the RFQ document and an Entity / Individual who participate in online Bidding.
- 5 "Successful Bidder" refers to the bidder who gets selected by the Collegeafter completion of evaluation process.
- 6 "RFQ". "Tender", "RFQ", "Bid document" means the 'Request for Proposal Document.

- 7 “Bid or Detailed Bid or Proposal” shall mean proposal submitted by the Bidder for the Procurement, in response to this RFQ including clarifications and/or amendments to RFQ, if any.
- 8 “Bid Security” shall mean the security furnished by the Bidder in the form of Online Payment, as stipulated in the RFQ document.
- 9 “Bid Evaluation Committee” shall mean the committee constituted by the College for evaluating the Bids.
- 10 “College” means **Govt. Nehru PG College, Ashoknagar - 473331, Madhya Pradesh**
- 11 “The Goods” means all of the equipment, machinery, software, and/or other materials which the Supplier is required to supply to the College under the Contract;
- 12 “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, maintenance contract and other such obligations of the Supplier covered under the Purchase Contract; and to achieve the objective by implementing contract
- 13 “Goods/Solution / Services / Work / System “ , “Solution” or “Work” or “System”, “IT System” means all services, scope of work and deliverables to be provided by a Bidder as described in the RFQ and include services ancillary to the solution, such as installation, commissioning, integration with existing systems, provision of technical assistance of the Supplier covered under the RFQ.
- 14 “Project Location” is the Supply, Installation and Commissioning of furniture on Turnkey Basis for **Govt. Nehru PG College, Ashoknagar - 473331, Madhya Pradesh.**
- 15 “Department” shall mean Department of Higher Education, Government of Madhya Pradesh
- 16 “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- 17 “Commercial /Financial Bid proposal” shall have the meaning as set forth in the RFQ document.
- 18 “Due Date” shall mean the last date for submission/receipt of the Bid, as mentioned in the RFQ document.
- 19 “Firm” shall mean a single legal entity, which is a Registered Body.
- 20 “Authority” shall mean Department.
- 21 “Letter of Acceptance” or “LOA” means the letter issued by College to the Successful Bidder to complete the scope of work of the proposed equipment / items in conformity with the terms and conditions set forth in the RFQ.

- 22 “Preferred Bidder” shall mean the successful Bidder, whose Bid is declared as technically responsive bid with the lowest price offer quoted for the project as a result of the Bid evaluation process as set forth in this RFQ document.
- 23 “Project ” shall mean as mentioned in the scope of work
- 24 “Project Completion Period” shall mean the total period in which the bidders to complete the scope of work and certified by Authority or its nominated agency.
- 25 “Technical Criteria” or “Criteria” shall mean the criteria stipulated in the RFQ, which is required to be complied by the Bidder based on his Technical Bid to become eligible for opening and evaluation of his Commercial/ Financial Bid proposal.
- 26 Any other term(s) not defined herein above but defined elsewhere in this RFQ shall have the meaning(s) ascribed to such term(s) therein and shall be deemed to have been included in this Section.

4.2 INTERPRETATION

In the interpretation of this RFQ, unless the context otherwise requires:

1. The singular of any defined term includes the plural and vice versa, and any word or expression defined in the singular has the corresponding meaning used in the plural and vice versa;
2. Reference to any gender includes the other gender;
3. Unless otherwise stated, a reference to a Clause, Sub-Clause, Paragraph, Subparagraph, Annex, Exhibit, Attachment, Schedule or Recital is a reference to a Clause, Sub-Clause, Paragraph, Subparagraph, Annex, Exhibit, Attachment, Schedule or Recital of this RFQ;
4. A reference to any agreement is a reference to that agreement and all annexes, attachments, exhibits, schedules, appendices and the like incorporated therein, as the same may be amended, modified, supplemented, waived, varied, added to, substituted, replaced, renewed or extended, from time to time, in accordance with the terms thereof;
5. The terms “include” and “including” shall be deemed to be followed by the words “without limitation”, whether or not so followed;
6. Any reference to a person shall include such person’s successors and permitted assignees.
7. A reference to a “writing” or “written” includes printing, typing, lithography and other means of reproducing words in a visible form;
8. Any date or period set forth in this RFQ shall be such date or period as may be extended pursuant to the terms of this RFQ;
9. A reference to “month” shall mean a calendar month, a reference to “week” shall mean a calendar week and a reference to “day” shall mean a calendar day, unless otherwise specified.

10. The terms "hereof", "Herein", "hereto", "hereunder" or similar expressions used in this RFQ mean and refer to this RFQ and not to any particular Article, Clause or Section of this RFQ. The terms "Article", "Clause", "Paragraph" and "Schedule" mean and refer to the Article, Clause, Paragraph and Schedule of this RFQ so specified;
11. The descriptive headings of Articles and Sections are inserted solely for convenience of reference and are not intended as complete or accurate descriptions of content thereof and shall not be used to interpret the provisions of this Agreement;
12. All capitalized words and expressions used in the RFQ but not defined therein shall have the same meaning as ascribed to them in the Agreement.
13. Each Bidder shall submit only one bid. A Bidder who submits or participates in more than one Bid (either solely or as consortium member, if permitted) will cause all the proposals with the Bidder's participation to be disqualified.
14. This RFQ is not transferable

5 Documents Constituting Bid

The documents constituting the Bid shall be as follows:

5.1 TECHNICAL BID WITH ONLINE SUBMISSION OF BID SECURITY

In order that Bidder(s) qualify to bid for this RFQ, Bidder(s) shall be liable to submit a Technical Bid in the form and manner set forth in the RFQ Document along with all documents required to be submitted as per the said Annexure including without limitation to any Understanding and the Bid Security. The said Technical Bids shall be evaluated by Department in its sole discretion.

6 Preparation of Bid

6.1 Language of Bid

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and college shall be written in English language only.

6.2 Bid Currency

All prices quoted in the Bid shall be quoted in Indian Rupee(s) (INR).

6.3 Authentication of Bid

The Technical Bid will be received online on the portal www.mpetenders.gov.in. The Technical Bid will be opened in the College's office as mentioned in key date. If desired, the bidders or their duly authorized representatives may remain present at the time of opening of tender.

The Technical Bid shall preferably be type written and shall be signed by a person or persons duly authorized by the Bidder. The person or persons signing the Bid shall initial all pages of the Bid.

6.4 Validation of Interlineations in Bid

Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the Bid have authenticated the same with their respective signature alongside such interlineations, erasures, or overwriting.

7 Bid Preparation Costs

The Bidder shall be responsible for all costs incurred in connection with participation in the RFQ process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by College to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process. College will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

8 Site Visit

The Bidder may visit and examine the site and obtain for itself on its own responsibility all information on the existing processes and functioning that may be necessary for preparing the Proposal document. The visit may not be used to raise questions or seek clarification on the RFQ. All such queries or clarifications must be submitted in writing. The cost of such visits to the site(s) shall be at Bidder's own expense.

9 Venue & Deadline for Submission of Bids

The Bids, in its complete form in all respects as specified in the RFQ, must be submitted to online in mptende.gov.in as specified in NIT.

10 Late Bids

- 10.1** Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained in the e portal .
- 10.2** The bids submitted by telex/ telegram/ fax/ e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- 10.3** College shall not be responsible for any delay in uploading the documents through on-line portal. No further correspondence on the subject will be entertained.
- 10.4** College reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon Project priorities vis-à-vis urgent commitments.

11 Withdrawal, Substitution and Modification of Bids

- 11.1** The Bidder may withdraw, substitute, or modify its bid after submission online prior to the deadline of bid submission date. All documents must be duly signed, page numbers, company seal and proposal to be signed by an authorized representative and shall include a copy of authorization letter (power of attorney).
- 11.2** A notice may also be sent by an electronic means by email, but in this case it should include a scan of the mailing receipt showing both the sender's and receiver's address for the signed hardcopy of the notice, and a scan of the power of attorney
- 11.3** Bid withdrawal notices received after the bid submission deadline will be ignored, and the submitted bid will be deemed to be a validly submitted bid.
- 11.4** No bid may be withdrawn, substituted, or modified in the interval between the bid submission deadline and the expiration of the bid validity period specified by the Bidder in the bid submission form, or any extension thereof agreed to by the Bidder.

12 Financial bid

- 12.1** The bidder shall have to quote Lowest Price Offer in format referred in Price Schedule / Bill of Quantities (BoQ) sheet online.
- 12.2** Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. Bid submitted with an adjustable price quotation shall be treated as nonresponsive and shall be rejected.
- 12.3** Prices shall be quoted as specified in Price Schedule. The breakup of price components is required solely for the purpose of facilitating the comparison of Bids by the Purchaser. This shall not in any way limit the Purchaser's right to contract on any of the terms offered.
- 12.4** Bidder submitted price shall include for inland transportation, insurance, and other local services required to convey the Goods to their destination. In quoting prices, the Bidder shall be free to use any transportation and may obtain insurance services from any agency.
- 12.5** The Lowest Price Offer shall be quoted in figures as well as in words. If any difference in figures and words found, **prices in words will prevail.**
- 12.6** The bidder shall have to quote rates inclusive of all duties, taxes, royalties, and other levies including GST; and Bidder shall not be liable for any additional costs over and above the quoted price.

13 BIDDING PROCESS / SUBMISSION OF TENDER

- 13.1** Duly filled and signed Tenders should be submitted online. Proposal shall contain (A) Technical proposal and Financial / commercial Bid proposal, on or before due date as mentioned in RFQ.
- 13.2** If the Bidder withdraws his offer before the said date, the earnest money (EMD) will be forfeited in full.
- 13.3** The decision of the College to this effect shall be final and binding on the tenderer(s). The Technical bid will be opened in front of the Committee, at the College's Office.
- 13.4** The Bidding document and Contract shall be written in English. All correspondence and other documents pertaining to the Bid/Bid proposals / Contract, which are exchanged by the parties, shall be written in English.

14 Validity of Offer

- 14.1** The Proposal shall remain valid for a period not less than days as mentioned in the Key dates details from the date of opening of technical bid (Offer Validity Period). College reserves the right to reject any Proposal that does not meet this requirement. Validity of proposal shall be extended for a specified additional period at the request of College, if needed during the Bid evaluation period
- 14.2** A bidder agreeing to the request will not be allowed to modify the proposal but would be required to extend the validity of its EMD for the period of extension.

15 Site visit and verification of information

- 15.1** While preparing the Bid, the Bidder shall consider the information provided in this RFQ in totality and is expected to carefully examine the contents of all the documents provided. Failure to comply with the requirements of the RFQ will be at the Bidder's own risk and may lead to disqualification of the bid as being non-responsive.
- 15.2** The Scope of work details given in this RFQ are based on the College Committee recommendations. However, the Bidders shall be wholly responsible for all the details of their Bids, the physical and site conditions, etc. In essence, after the Bid is submitted, the Bidder shall be responsible of all the data, which forms the basis of the Bid and shall have no claims whatsoever on College or its agencies or its Advisors regarding the accuracy of the information, etc. furnished in the RFQ.
- 15.3** It would be deemed that prior to the submission of the Proposal, the Bidder has:
- Made a complete and careful examination of requirements and other information set forth in this RFQ document.
 - Examined all the relevant information as it has received from College in respect of the project.

- c. Made a complete and careful examination to determine the difficulties and matters incidental to the performance of its obligations under the Contract Agreement, including but not limited to
- d. The College Site(s)
- e. Availability of suitable materials, manpower and technology.
- f. All other matters that might affect its performance under the Contract Agreement

16 PROJECT SITE

- 16.1** College , as mentioned which is part of Department of Higher Education (DHE), Bhopal ,Madhya Pradesh where the equipment are to be delivered as mentioned in Scope of work for the purpose of implementing the Project.
- 16.2** Under no circumstances, the bidder shall not use the project site for any purpose other than the purposes of the scope of work as mentioned in the RFQ and contract agreement signed.

17 Local conditions

- 17.1** Each Bidder is expected to become fully acquainted with the local conditions and factors, which may affect the performance of the contract and /or the cost.
- 17.2** The Bidder is expected to know all conditions and factors, which may have any effect on the execution of the contract after issue of letter of Award as described in the bidding document. The college shall not entertain any request for clarification from the Bidder regarding such local conditions.
- 17.3** It is the Bidder's responsibility that such factors have been properly investigated and considered before submitting the proposal. No claim, what-so-ever, including that for financial adjustment to the contract awarded under the bidding document will be entertained by the College.

18 Amendment of Bidding Documents

- 18.1** At any time before the Deadline for Submission of Bids, College may, for any reason, wheather at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFQ by amendment.
- 18.2** Any amendments / modifications to the RFQ Document, which may become necessary for any reason, shall be through the issue of addendum(s) to the RFQ which shall set forth the said amendments / modifications thereto (hereinafter referred to as the "Addendum(s).” If required, in order to allow prospective Bidders reasonable time in which to take the Addendum(s) into account in preparing their respective Bids

- 18.3** College reserves the right to extend the Deadline for the Submission of Bids. However no request from the prospective Bidder(s), shall be binding on College for the same.

19 Compliant Proposals / Completeness of Response

- 19.1** Bidders are advised to study all instructions, forms, terms, requirements and other information in the RFQ documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFQ document with full understanding of its implications.
- 19.2** Failure to comply with the requirements may render the Proposal non-compliant and the Proposal may be rejected.
- 19.3** Bidders must:
- a. Include all documentation specified in this RFQ;
 - b. Follow the format of this RFQ and respond to each element in the order as set out in this RFQ
 - c. Comply with all requirements as set out within this RFQ.

20 Pre Bid Conference-- Not Applicable

21 Key Requirements of the Bid

21.1 Right to Terminate the Process

1. College may terminate the RFQ process at any time and without assigning any reason.
2. College makes no commitments, express or implied, that this process will result in a business transaction with **college**.

- 21.2** This RFQ does not constitute an offer by college. The Bidder's participation in this process may result selecting the Bidder for execution of the contract.

22 Joint venture / Consortiums/ Sub-contracting

22.1 Joint Venture / Consortium are not allowed for this Tender

22.2 As per scope of the RFQ, the subcontracting is explicitly prohibited.

- 22.3** If the Bidder later considers subcontracting for certain reasons, the Bidder has to obtain written permission from the college before contracting any work to subcontractors. college at its own discretion may permit or deny the same. The bidder should then provide subcontracting details to the college and if required, college may evaluate the same.

- 22.4** In case if subcontracting is later permitted at any time, the contracting vendor is responsible for all the services provided to the college regardless of which entity is conducting the operations. The contracting vendor is also responsible for ensuring that the sub-contractor comply with all security requirements of the contract and college can obtain independent audit report for the same.

23 Submission of Bids

- 23.1** The complete bidding process will be online (e-Tendering) in Two cover system. Electronic submission of bids shall be in accordance with the instructions given in the Table below:

Particulars	Instructions
Cover 1 (Technical Proposal)	<p>Proof of submission of RFQ Document Fee and Scanned copy of EMD. Bidder to submit all the formats of Covering letter, Bidders information sheets</p> <p>Financial Eligibility criteria documents shall be prepared in accordance with the requirements specified in this RFQ document. Experience / work order certificates, completion certificates should be submitted through online bid submission process</p> <p>The Bidder shall furnish documentary evidence / undertakings for all the mentioned requirements along with the technical bid proposal.</p>
Financial Proposal	<p>The Financial Proposal shall be prepared in accordance with the requirements specified in this RFQ and in the format prescribed by mptender.gov.in of the RFQ.</p> <p>Financial Proposal should be submitted online only on www.mpetenders.gov.in</p>

Note: College will conduct the bid evaluation based on documents submitted through online e-tendering portal.

23.2 Bid Security (Earnest Money Deposit (EMD))

The Bidder shall furnish, as part of the Technical Part of its Bid, either a Bid-Securing Declaration or a Bid Security, as specified in the BDS, in original form and, in the case of a Bid security, in the amount and currency specified in the BDS.

23.2.1 A Bid Securing Declaration shall use the form included in RFQ.

23.2.2 If a Bid Security is specified, the Bid security shall be a demand guarantee of the following forms:

- a. Online payment to the mp tender portal,

23.2.3 Any Bid not accompanied by a substantially responsive Bid Security shall be rejected by the Purchaser as non-responsive.

23.2.4 Bid Security of unsuccessful Bidders shall be returned as promptly as possible upon the successful Bidder's signing the contract and furnishing the Performance Security pursuant.

23.2.5 The Bid Security may be forfeited in the following cases:-

- a. if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder in the Letter of Bid – Technical Part and repeated in the Letter of Bid - Financial Part – Financial Part, or any extension thereto provided by the Bidder; or
- b. if the successful Bidder fails to:
 - i.sign the Contract in accordance with RFQ,
 - ii.the Buyer may, declare the Bidder ineligible to be awarded a contract by the buyer for a period of time ; or
 - iii.furnish a performance security in accordance within the time period mentioned in RFQ.
 - iv.if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Letter of Bid – Technical Part and repeated in the Letter of Bid - Financial Part

23.2.6 If a Bid security pursuant to clause 23.2.5

- (a) if a Bidder withdraws its Bid during the period of Bid validity specified by the Bidder on the Letter of Bid – Technical Part and repeated in the Letter of Bid - Financial Part, or
- (b) if the successful Bidder fails to sign the Contract in accordance with Clause 30 &31; or furnish a performance security in accordance with Clause 32. The College may, declare the Bidder ineligible to be awarded a contract by the College for a period of time as per the decision of College.

23.2.7 The Bid Security must be in the name of the Bidder that submits the Bid.

24 Bid opening

24.1 All Bids shall be opened in the presence of the Bidder's representatives who choose to attend the Bid opening sessions on the specified date, time and address.

24.2 College reserves the right at all times to postpone or cancel a scheduled bid opening. Even if required can cancel the existing BID without providing any clarification whatsoever to anyone other than the competent authorized college and can also go for re-bidding at any instance of time in between the period of Bid Sale Start Date to Bid Closing or during the evaluation on before or after the declaration or opening of Financial BID

24.3 Bid opening shall be conducted in 2 (two) stages;

Stage 1 – Technical proposal -Online

Stage 2 - Financial Proposal- online

24.4 The venue, date and time for opening the technical proposal are mentioned in the RFQ information sheet. The college's appointed Committee will evaluate bids based on financial capability, experience and documentary evidences submitted and

24.5 Only those bidders qualified in technical bid, will be considered for financial bid opening on www.mpetenders.gov.in. The lowest quoted price for the turn basis shall the successful bidder to whom contract will be awarded.

25 Disqualification

25.1 Even though the Bidder meets the pre-qualifying criteria, they could be disqualified if they have:

- a. Submit the tender document after the date mentioned in advertisement.
- b. Made misleading or false representations in the forms, statements and experiences submitted in proof of the qualification requirements.
- c. Submit the tender document, which is not accompanied by the required documents or is non-responsive.
- d. Failed to provide any clarifications related thereto.
- e. Where the bidder has already submitted the tender document and is a member of entity, which has already submitted the tender document, or vice versa.
- f. The successful bidder is not allowed to sub-lease the assigned spaces.
- g. Violates any other condition mentioned herein before/herein after.
- h. If any such information which would have entitled college to reject or disqualify the Bidder, becomes known after the bidder has been pre-qualified, college reserves the right to cancel the pre-qualification of the bidder at any later stage, without assigning any reason thereof.

- i. Bidders who canvass or attempt to influence the pre/post – qualification or selection process shall necessarily be disqualified from the process at any stage.
- j. Where the bidder has been declared as defaulter or blacklisted by Department /college before the date of opening of techno commercial Bid.

26 Taxes

- 26.1** The Bidder shall be responsible for all the income tax, statutory taxes, statutory dues, local levies, GST, etc., to be paid to Government / Statutory bodies / Authorities, etc., for the services rendered by it. There will be no tax liability upon the college whatsoever on any account.
- 26.2** The Bidder indemnifies college from any claims that may arise from the statutory authorities in connection with this License.
- 26.3** The Bidder should ensure enforcement of Applicable Laws including Labour Laws, Minimum Wages Laws, etc., and at no point of time should the college be drawn into litigation on these counts.

27 Preliminary responsiveness

Prior to evaluation of Bids, the college shall determine whether each Bid is responsive to the requirements of this RFQ document. A Bid shall be considered responsive if:

- a. It is received as per the format defined in RFQ document.
- b. It is received by the Bid Due Date including any extension thereof pursuant to Clauses of this RFQ;
- c. It is signed, stamped, all pages are numbered. Scan copy uploaded proposal shall be clearly readable with indexing mentioning the Clauses for each document submitted in the proposal;
- d. It is accompanied by the Earnest Money Deposit (EMD);
- e. It is accompanied by the Power(s) of Attorney, if applicable;
- f. It contains all the information (complete in all respects) as requested in this RFQ document (in formats same as those specified);
- g. It quotes complete scope of Work as indicated in the RFQ documents, addendum (if any) and any subsequent information given to the Bidder;
- h. It does comply with all the Technical specifications and General Terms and conditions;
- i. It does not contain any condition or deviation;
- j. The bidder has submitted all additional information or clarification as sought by college within the prescribed period;

- k. Bids without duly signed integrity pact;

28 Bid evaluation- technical presentation

- 28.1** Bidders satisfying in support of the Qualification for financial eligibility criteria and Experience will be informed to provide the demo of equipment to the committee appointed by college for further technical bid evaluation process.
- 28.2** Preliminary Technically Responsive bidders will be informed to provide the Demo of the Equipment to confirm the Equipment offered is exactly as per the Bid Requirements. Non-compliance to the Demo to the Specifications and not attending the demo will be considered as Non-responsive Bid proposal. Demo equipments shall be retained with college till the Financial bid proposal are opened and unsuccessful bidder's demo equipment shall be released after the financial bid opening. Successful bidder's demo equipment shall be released after installation & acceptance of equipment at minimum 2 locations or as decided by college.
- 28.3** Bidders after the demo to the committee, will be thoroughly evaluated by the college on compliance of pre-qualification criteria / Technical Specifications / Requirements / Scope of Work, demo of equipment. Bidders are expected to submit detailed documentary evidence for in support of the Qualification and Experience the Technical Specifications / Scope of Work, Annexures etc.
- 28.4** College shall inform the technically responsive Bidders about the date and venue of the opening of the financial proposals.
- 28.5** Bidder's whose lowest financial bid proposal submitted shall be judged as successful bidder and eligible for award of Contract.
- 28.6** At any time during the Bid evaluation process, College/Department / Committee may seek oral/ written clarifications from the Bidders. The college/ Department / Committee may seek inputs from their professional and technical experts in the evaluation process. College even may ask for a re-demonstration of the Equipment proposed in the BID to the Bidder

29 Right to accept any bid and to reject any or all bids(s)

- 29.1** College reserves the right to accept or reject any bid, and to annul the tendering process/ public procurement process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for college action.
- 29.2** Conditional Bids- Conditional bids shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained during pre-bid meeting exercise.

30 Appointment of Bidder

Award criteria

- 30.1** After selection of technically responsive and financially lowest offer submitted by the bidder in terms of clauses of this RFQ, a letter of award (the “LOA”) shall be issued. Successful bidder (supplier/ Bidder) shall, within 7 (seven) days of the receipt of the LOA, sign and return the copy of the LOA in acknowledgement as unconditional acceptance thereof.
- 30.2** In the event the acceptance of the LOA duly signed by the bidder is not received by the stipulated date, the college may, unless it consents to extension of time for submission thereof, forfeit the earnest money deposit of such Bidder as damages on account of failure of the Bidder to acknowledge the LOA.
- 30.3** In case the tendering process / public procurement process has not been completed within the stipulated period, college may like to request the Bidders to extend the validity period of the bid
- 30.4** Issue of letter of acceptance (LOA) shall not be construed as any right given in favour of the Bidder, and college reserves the right to annul the process of award, including signing of contract agreement, of this project without any liability or any obligation for such annulment, and without assigning any reasons thereof.
- 30.5** Upon issue of LOA to the Bidder, college will release the EMD of all unsuccessful Bidders, as per the online portal process except the successful bidder.
- 30.6** After acknowledgement of the LOA as aforesaid by the successful bidder , it shall cause the bidder to execute the contract agreement within the period prescribed. The bidder shall not be entitled to seek any deviation, modification, or amendment in the contract agreement.
- 30.7** Upon the successful Bidder's furnishing of Performance Bank Guarantee, college will notify each unsuccessful Bidder and return their EMD.
- 30.8** College shall reserve the right to negotiate with the Bidder whose bid has been ranked best value bid of the proposed Project basis the evaluation criteria. On this basis the draft contract agreement would be finalized for award and execution.

31 Performance security

- 31.1** A Performance Security shall be required.
- 31.2** The amount of the Performance Security shall be **3%of the total contract Price**, Successful Bidder to submit within 15 days from the date of Work order is issued, Contract Agreement will be signed post submission of the Performance Security, Performance Security shall be valid 60 days beyond the Warranty period.

- 31.3** The Performance Security shall be in the form of Freely Convertible Irrevocable Bank Guarantee/ Demand Draft issued by one of the Nationalized Banks as acceptable to the college/Department
- 31.4** The Performance security shall be in the Indian Rupees currencies of payment of the Contract, in accordance with their portions of the Contract Price.
- 31.5** Discharge of the Performance Security shall take place at college.
- 31.6** In case, the Bidder fails to submit Performance Security within the time stipulated, the college at its discretion may cancel the Letter of Award issued to the Bidder without giving any notice and may invoke the EMD of such Preferred Bidder.
- 31.7** No interest will be payable to the tenderer on the Performance Security deposited with the college.
- 31.8** The amount of Performance Security as Security deposit shall be forfeited if the Bidder abandons or fails to perform the contract at any time during the implementation Period. Further, if it is observed at any time during the Contract implementation/ execution & contract period the party has submitted fake/bogus documents in tender to gain the contract then the contract shall be terminated and performance security shall also be forfeited.
- 31.9** The amount of the performance security as security deposit shall be forfeited if the Bidder fails to perform the contract at anytime and in such other events as are elsewhere provided in the contract.
- 31.10 Security during Warranty / Maintenance period:** In addition to the PBG, The Warranty / Maintenance Security of 3 % of the total contract value in the form of Bank Guarantee , shall be submitted by successful bidder on completion of implementation period. Warranty / Maintenance Security shall be valid 60 days beyond the Warranty period. This amount of the security during the Warranty / Maintenance period as security deposit shall be forfeited if the Contractor fails to perform the onsite warranty at any time and in such other events as are elsewhere provided in the contract.

32 Release of performance security

The Performance Bank Guarantee will be released only after meeting all of the following conditions:

- 32.1** After successful completion of warranty period of this project;
- 32.2** Payment of all the penalties; if any;

32.3 If any deficiency noticed at the time of handing over the Bidder has to get rectified/replaced the same at his own cost within 15 days otherwise college will get it rectified at the risk and cost of the Bidder.

32.4 On production of clearance for all applicable dues, if any.

32.5 Signing of contract agreement

33 Contract Agreement

33.1 The Contract sets forth the detailed terms and conditions for grant of the contract to the successful Bidder, including the scope of the services and obligations.

33.2 Subsequent to college issuing Letter of Award (LOA) to the Bidder, the Bidder shall execute the Contract Agreement with the college within a period of Fifteen days from the date of issue of the Letter of Award subject to the condition that the Performance Security has been deposited by the Bidder within the prescribed period.

33.3 The draft contract agreement is provided in the RFQ.

33.4 Failure of the Bidder to furnish the Performance Security or execute the Agreement within the prescribed time shall cause the EMD of the Bidder to be liquidated. The Bidder will be liable to indemnify college for any additional cost or expense, incurred on account of failure of the Bidder to execute the Contract Agreement.

33.5 Notwithstanding anything to the contrary mentioned above, college at its sole discretion shall have the right to extend the time lines for execution of Contract Agreement on the request of the Bidder, provided the same is bona-fide.

34 FAILURE TO AGREE WITH THE TERMS AND CONDITIONS OF THE RFQ

Failure of the successful Bidder to agree with the Draft Contract Agreement and Terms & Conditions of the RFQ within the timelines provided in the LOA shall constitute sufficient grounds for the annulment of the award, in which event college shall forfeit the Earnest Money Deposit of the successful Bidder and may also invoke the performance bank guarantee of the successful Bidder.

Section 2: ELIGIBILITY CRITERIA

The college shall use the criteria and methodologies listed in this clause to determine the Technically responsive bid proposal. The Technically responsive bid proposal is the Bid of the Bidder that meets the qualification criteria and whose Bid has been determined to be:

35 Financial and legal Capability

- i. a. Bidder should have a Minimum average **annual turnover of Rs 40 Lakhs** during last Three financial years (FY2021-22, FY 2022-23 and FY2023-24) in manufacturing / Sales of furniture as on the date of Bid submission. Certificate to be issued by Chartered Accountant along with Audited Balance Sheet, UDIN no. with this Tender.
- ii. b. OEM of Furniture manufacturing / sales should have a Minimum average annual turnover of **Rs 60 Lakhs** during last Three financial years (FY2021-22, FY 2022-23 and FY2023-24 from Indian market as on the date of Bid submission
The Bidder shall furnish documentary evidence that meets the financial requirement(s), certificate to be issued by Chartered Accountant along with Audited Balance Sheet with UDIN no. with this Tender.
- iii. Bidder Financial Net worth shall be positive for the FY 2023-24 Chartered account Certificate with UDIN no. confirming the Net worth is positive
- iv. The Bidder should be a legally registered entity in India since last 5 (Five) years as on the date of submission of bid.
Bidder to submit Documentary evidence of Registration along with the Bid proposal.

36 Experience

The Bidder shall furnish documentary evidence to demonstrate that it meets the following experience requirement(s):

- 36.1** Bidder should have executed contracts for supply, Installation and Commissioning of Furniture for Office / Classroom to any of the Institutions / Department (Central / State / Public Sector Undertaking) / UGC recognized institutions.

Bidder to submit the details as per Note to bidders. Satisfactorily completed during the last 7 years with value of each contract to be at least as per the following table

A	Single Work Order Value in Rs or	Rs 7.0 lakhs
B	Two Work Order, each Work order Value in Rs or	Rs 4.0 lakhs
C	Three Work Order, each Work order Value in Rs	Rs 3.0 lakhs

Bidder to submit the documentary evidence along with the Bid proposal confirming works executed with contracts awarded and completion certificates from Institutions / Department (Central / State / Public Sector Undertaking) / UGC recognized institutions.

36.2 Bidder/ OEM should have executed for supply, Installation & Commissioning of office / Classroom furniture for More than **2 locations** to any of the Institutions / Department (Central / State / Public Sector Undertaking) / UGC recognized institutions etc.during the **last 7 years** as on the date of submission

The Bidder to submit along with the Bid proposal the Documentary evidence substantiating works executed with Contracts Awarded and on-going/ completion certificates from the Institutions / Department (Central / State / Public Sector Undertaking) / UGC recognized institutions.

36.3 Bidder to provide undertaking on company letter head to confirm similar type of implementation of furniture in which the project shall have completed at-least 1 year of O&M period, in last 7 years from the date of Bid submission to any Institutions / Department (Central / State / Public Sector Undertaking) / UGC recognized institutions

37 Other Evidence

The Bidder shall furnish documentary evidence / undertakings in addition to the above mentioned Financial and Technical eligibility Criteria, to demonstrate that the Goods and the support services it offers meet the following usage requirement proposal.

37.1 The written confirmation of authorization to sign on behalf of the Bidder shall consist of: Power of Attorney along with Board Resolutions if Company OR partnership agreement mention the authorized signature or if Proprietary confirming the Proprietary evidence the signatory of the Proposal to commit the Bidder

37.2 Bidder/ OEM should give a declaration on its letterhead that they have never been blacklisted/barred (temporary or permanent) and disqualified by any regulator/statutory body/public sector undertaking in India or internationally.

37.3 Bidder / OEM to submit the documentary proof such as PAN, Incorporation Certificate, Factory License and Trade Mark Certificate for their Brand Name, GST Registration Certificate. Bidder/ OEM to submit copy of GST Filing during the last 3 months in the prescribed forms,

37.4 Bidder /OEM must submit their ITR for the last 3 Financial years

37.5 Bidder and OEM to submit the furniture items that have to be supplied **ISO** Certificates from NABCB accredited agencies (Copies to be enclosed meeting the following ISO's:

- a. ISO 9001 :2015 Quality management Systems
- b. ISO 14001:2015 Environmental Management System
- c. ISO 45001:2018 Occupation health and Safety management System

- 37.6 Bidder / OEM to submit along with bid proposal the BIFMA (Business an Institutional Furniture manufacturers Association) a valid membership of BIFMA and name of the bidder has to be listed on BIFMA website. Web link/Screenshot to be submitted.
- 37.7 Bidder / OEM to submit along with bid proposal the AIOTA (All India Occupational Therapists Association) membership valid Certificate for Office Furniture & Education Furniture. Name of the bidder has to be listed on AIOTA website. Weblink/Screenshot along with Certificate to be submitted.
- 37.8 Bidder / OEM to have valid Membership Certification in Indian Green Building Council (IGBC).
- 37.9 Bidder / OEM to have valid Green Pro certificate from Confederation of Indian Industry (CII) for complete range of Furniture
- 37.10 The Manufacturer should be certified by Green Co – Green Company Rating System, certificate issued by CII (Confederation of Indian Industry) / Green guard Certificate issued by UL Solutions Consumer Information.
- 37.11 Bidder/ OEM to have GRIHA certificate from Griha India. Copy of Certificate to be submitted
- 37.12 The bidder / OEM to have in-house testing lab. The list of available testing equipment should be enclosed. This testing equipment should have up-to-date calibration certificates issued by any NABL approved lab. The copy of the same should be enclosed.
- 37.13 Bidder/ OEM to furnish an undertaking confirming that the technical committee of the purchaser can visit the manufacturing unit of the bidder/ OEM to evaluate technical aspect, production capacity/customization capability etc.
- 37.14** The bidder/ OEM to provide the Product Catalogue of the Furniture offered for which Buyer can verify in the OEM website for this product
- 37.15 The bidder/ OEM to be a reputed manufacturer of wooden and steel furniture items and should have its own manufacturing set-up in India during last 10 years or more. One order copy of last 10 year is to be enclosed as proof.
- 37.16 The bidder/ OEM to have local Branch/Authorized Dealer to provide prompt after sales/service support. Details such as address, contact number, mail ids to be provided. The bidder/ OEM to submit the Toll-Free Number will be operational for next three years during the Warranty period.

- 37.17 Third Party Feasibility report to be mandatory like SGS/RITES /NSIC/Central GOVT. ENGG COLLEGE, etc. as a proof of Machinery Installed in the manufacturing plant and for product Quality Check.
- 37.18 Bidder / OEM are required to note that the notifications issued by Ministry of Finance, Department of Expenditure, Public Procurement Division, Circular No F. No 6 /18/2019-PPD dated 23rd July2020 for land border clause is applicable for this Bid.
- 37.19 Bidders /OEM are required to deploy adequate number of qualified manpower during the Installation, Commissioning of furniture at College without any additional cost.
- 37.20 Bidder /OEM to submit the undertaking that no deviation certificate for the Technical Specifications, Commercial Terms and conditions.
- 37.21 Bidder those are opting for exemptions as per MP SPR 2022 procurement rules to submit the undertaking in lieu of EMD/ Bid security the Bid security declaration as per format attached.
- 37.22 OEM Manufacturers Authorization certificate provided shall be Exclusive for this Tender Reference no. Certificate validity to be till the Validity of Bid including its Extension period

38 Evaluation Criteria

- 38.1 The college shall use the criteria and methodologies listed in this Section to evaluate Bids. By applying the criteria and methodologies the college shall determine the Most Advantageous Bid. This is the Bid that meets the Qualification Criteria and has been determined to be:
- 38.2 Preliminary evaluation will be carried out based on the financial eligibility and Experience criteria, other documentary evidence defined in the section 2, Eligibility Criteria.
- 38.3 Bidder who are preliminary technically responsive will be informed, if required, to provide the Demonstration of equipment whenever required at College premises or any other locations as per the information provided by College.
- 38.4 The Bidder will have to provide the demo to the following items during the Technical Evaluation Period:

a. Student Desk

38.5 bidders will be informed to provide the Demo of the Equipment to confirm the Equipment offered is exactly as per the Bid Requirements. Noncompliance to the Demo to the Specifications and not attending the demo will be considered as Non-responsive Bid proposal. Demo equipments shall be retained with College till the Financial bid proposal are opened and unsuccessful bidder's demo equipment shall be released after the financial bid opening. Successful bidder's demo equipment shall be released after installation & acceptance of equipment at minimum 2 locations or as decided by College.

38.6 Bidders proposal, who are qualified in the demo, shall be considered as responsive and will be eligible for opening the financial bid proposal.

38.7 Among the bidders who have qualified the Technical responsive and whose financial Bid with the lowest cost offered in totality shall termed as L-1 Bid and shall be Awarded the BID.

38.8 Commercial Evaluation process

(c) The financial Bids of only the technically qualified bidders will be opened by the for evaluation in the presence of the bidder's representatives.

(d) The bid value shall include all taxes and levies, including GST (Goods and Services Tax), and shall be in Indian Rupees (₹).

(e) Any conditional bid would be rejected.

(f) If there is a discrepancy between words and figures, the amount in words will prevail.

(g) Results of the financial Bid opening will be published on the mptenders portal in determining bidder that offer of the Technically Responsive and the total Financially lowest evaluated cost to the College shall be judged as Eligible for Contract Award.

Section 3: GENERAL CONDITIONS

This section should be read in conjunction with other sections of RFQ. The words and expressions, which are defined in this Section of RFQ i.e. Instructions to Bidders (ITB), have the same meaning when used in the other Sections of RFQ, unless separately defined. Notwithstanding anything to the contrary contained in this RFQ, the detailed terms specified in the draft Contract shall have overriding effect; provided, however, that any conditions or obligations imposed on the Bidder hereunder shall continue to have effect in addition to its obligations under the Contract.

- 39** The bidder shall be responsible for any injury or damage caused to or suffered by any person or property arising out of or relating to the service of proposed equipment and the consequential claim or claims shall be borne by the bidder who shall indemnify the College in respect of any such claim or claims.

40 Proprietary Data/ Patent Rights

40.1 All documents, reports and other information provided by college or submitted by the Bidder to college shall remain or become the property of the college. The Bidder, as the case may be, are to treat all information as strictly confidential. College will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the Bidder to college in relation to the project shall be the property of college.

40.2 The Bidder shall protect the intellectual property that they own or control (e.g., general professional experience, tools or third-party software) and that is reflected in deliverables. The Bidder shall specifically preserve the right to use the methodology or the material underlying it for other engagements, as long as Bidder do not use or disclose college confidential or pre-existing proprietary information.

40.3 Patent Rights

- a. In the event of any claim asserted by a third party of infringement of copyright, patent, trademark, industrial design rights, etc. arising from the use of the Goods or any part thereof in India or abroad, the bidder shall act expeditiously to extinguish such claim. If the bidder fails to comply and the college is required to pay compensation to a third party resulting from such infringement, the Bidder shall be responsible for the compensation including all expenses, court costs and lawyer fees. The college will give notice to the bidder of such claim, if it is made, without delay.
- b. The college will give notice to the bidder of any such claim without delay, provide reasonable assistance to the bidder in disposing of the claim, and shall at no time admit to any liability for or express any intent to settle the claim.

41 Roles & responsibilities

- a) College College agrees to observe, comply and perform the following:

- i. The Bidder shall provide the access for implementation of the scope of work at the locations provided by college. Any violation shall result in immediate cancellation of the contract without any prior notice.
- ii. College shall appoint one or more officers of suitable seniority in rank and tenure to act as the point of contact for the Bidder within college office and who would assist in the implementation of the Project and for enabling the resolution of any issues that may arise in the implementation of the Project;
- iii. At the end of the Contract Period, all rights given to the Bidder shall be terminated automatically.
- iv. College shall provide single window clearance, where college has full control and jurisdiction, to the Bidder for the purpose of this RFQ document.

a. Bidder

- b) The Bidder role, responsibilities and obligations relating to the Project are provided herein below:
 - i. The bidder shall acquaint him of all the site condition.
 - ii. The Bidder will be responsible for the services as required in the scope of work mentioned under this RFQ document.
 - iii. The Bidder shall appoint one or more experienced & qualified Project Manager suitable during the tenure for the project to act as point of contact for the college within the Bidder organization. It is clarified that information of such Project Manager shall communicated in writing by the Bidder to college within 15 (fifteen) working days from the Contract agreement date.
 - iv. The Bidder shall be solely and exclusively responsible for all such employees, workmen, personnel and staff employed for the purposes of implementing the Project.
 - v. The Bidder shall be responsible for damage caused to the public/property at the time of Implementation/ installation: college shall not be responsible or liable or made a party to any damages or accidents which may happen at the site.
 - vi. Any damage to other services arising due to installation or execution or repair or maintenance work by the Bidder, shall have to be addressed by the Bidder within 7 days and rectified maximum within 30 days. Beyond the specified tenure, college may take disciplinary actions such as fine, termination, blacklisting or combination of all with forfeit of PBG.

- vii. If circumstances for delay is beyond the control of the bidder which is acknowledged by the college, then competent authority may have right to take necessary decision in the matter. Disciplinary actions are subjected to the jurisdiction of Commissioner Higher Education, GoMP.
- viii. The bidder hereby agrees and undertakes that during the execution of this agreement it will not employ any personnel/individual below the Minimum Wages fixed by appropriate Government on this behalf from time to time, as per the provisions of Minimum Wages Act 1948 (Both the State and Central Minimum Wages act must be adhered. In case of any contradiction, Higher Minimum Wages must be followed. It is to be noted, In NO CASE, college/ DHE shall be liable or be a party to any claim / penalty from any Law Enforcement Agencies / Statutory bodies for default / non-adherence to minimum wages act. The finalized Bidder shall be solely responsible for any default / non-adherence to minimum wages act and subsequent legal actions / penalties).

42 Payment terms

- (a) ***Advance Payment: -Not Applicable***
- (b) Milestone Payment schedules as per following:
 - a. Advance Payment: -Not Applicable.
 - b. 90% of the Unit Value of respective furniture shall be paid by College on acceptance of completion of the Supply, Installation, and Commissioning of Furniture set up at college.
 - c. balance 10% of the Unit Value of respective furniture shall be paid by College after 3 months of Acceptance of the furniture .
- (c) TDS at applicable rates will be deducted at source before releasing the payment.
- (d) **Details of Documents to be furnished by the Bidder :**
 - 1. Supplier's Invoice (2 copies)
 - 2. Packing List (2 copies)
 - 3. Manufacturer's or Supplier's warranty certificate (1 copy)
 - 4. Third party Inspection certificate issued by nominated inspection agency (1 copy)
 - 5. Supplier's factory shipping details, (1 copy)
 - 6. Verification certificate issued by nominated College Committee (1 copy)

43 Liquidity damages / Penalties for Delay

Liquidity damages shall be imposed as Penalties for the delay in Completion of the activities as per following:

43.1 Liquidity damages for Default in Delivery and Implementation

- 1) **GNDC Ashoknagar** will impose the LD @0.5% per week of delay for the undelivered furniture at location during the agreed contract and maintenance/ warranty period as per following:
- 2) LD for the delay in the implementation of furniture @0.5% per week per cost shall be applicable as mentioned in the contract for the undelivered equipment beyond the agreed implementation period.
- 3) During warranty period, if the issues related to furniture are not resolved within 5 days utmost, then LD @0.5% of the furniture cost per week delay in resolution shall be applicable. If the issues are not resolved within one month, then disciplinary actions shall be initiated which may include Termination of contract by College.
- 4) LD is subjected to maximum of 5% of the Contract Value both put together for project implementation and warranty of furniture.

43.2 However, no penalty will be imposed for the durations leading to delays in implementation due to reasons solely attributable to the college.

44 Time Extension-

Shall be given with the approvals of Principal , College Competent Authority on case-to-case basis with / without imposing fine for Delay.

45 Decision Authority:

Principal, Govt. Nehru PG College, Ashoknagar is the decision Authority in all respects for the Pre-award and Post award

46 College, authority to recover the cost in case of any default

- 46.1** If the Bidder shall neglect or fail to do anything which he is required to do under the Provisions of the contract, the college / Department or any other authorized Person may serve a notice on the Bidder asking him to do the things agreed upon as Aforesaid and on their neglect or failure to do as directed, cause the same to be done and recover the cost thereof from the Bidder without prejudice to any other rights, the college / Department may have on account of such default.
- 46.2** the Bidder has to handover the complete project as per the scope of work, Bill of Quantities. In case of any damage/loss/mishandling observed, expenditure occurred there upon to make it in good condition would be deducted from the performance Security Deposit. Bidder shall take required Insurance policy to the Contract till the furniture's are handed over and accepted by college. Any damages/ replacements till accepted by colleges rests with the Bidder.

47 Compliance to rules, regulations, instructions, and statutory provisions

- 47.1** It will be the responsibility of the Bidder to ensure the compliance of all the instructions/provisions issued time to time by college or any other department of the M.P. Govt., or any other authority are strictly adhered to. Any violation of any lawful provision will be treated, as a violation of the terms and conditions of contract and action will be taken against the Bidder as per provision of the contract.
- 47.2** Bidder responsibility for public liability and against all claims, act losses, Insurance etc
- 47.3** The Bidder shall indemnify the college against all claims, actions, demands, losses, charges, and cost of expenses, which the college has to incur, or which may occur on account of infringement of any of these conditions by the Bidder or on any other account whatsoever. The Bidder shall obtain a public liability policy of insurance in respect of Contract awarded by college to him.

48 INDEMNITY

- 48.1** The Bidder shall undertake to observe, adhere to, abide by, comply with and notify the College / Department about all laws in force or as are or as made applicable in future, pertaining to or applicable to them, their business, their employees or their obligations towards them and all purposes of this RFQ and shall indemnify, keep indemnified, hold harmless, defend and protect the College / Department and its employees / officers / staff / personnel / representatives / agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom.
- 48.2** The Bidder shall always be responsible for any injury or damage caused or suffered by any person or property arising out of or related to the installation of project equipment and the consequential claim shall be borne by the Bidder who will also indemnify and safeguard the College / Department in respect of any such claim or claims.

49 Termination of contract on breach

49.1 By college

The college may, by not less than 30 (Thirty) days' written notice of termination to the Bidder, such notice to be given after the occurrence of any of the events specified in this Clause, terminate this Agreement if:

- i.** the Bidder fails to remedy any breach hereof or any failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clauses of this RFQ here in above, within 30 (Thirty) days of receipt of such notice of suspension or within such further period as the Department may have subsequently granted in writing;

- ii.**the Bidder becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or take advantage of any law for the benefit of debtors or goes into liquidation or receivership whether compulsory or voluntary;
- iii.**the Bidder fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clauses of this RFQ hereof;
- iv.**the Bidder submits to the college statement which has a material effect on the rights, obligations or interests of the Department and which the Bidder knows to be false;
- v.**any document, information, data or statement submitted by the Bidder in its Proposals, based on which the Bidder was considered eligible or successful, is found to be false, incorrect or misleading;
- vi.** As the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than 30 (Thirty) days; or
- vii.**The College , in its sole discretion and for any reason whatsoever, decides to terminate this Agreement.
- viii.**It is further agreed that the Bidder shall not commit any breach of the terms and conditions of the agreement and in the unlikely event of any other breach, the college shall give notice calling upon the Bidder to rectify/remedy the breach, to satisfy the college about there being no breach and satisfy the college within a period of 30 days from the date of notice otherwise the college shall be entitled to terminate the agreement without giving any further notice and in that event the college shall be entitled to recover all its dues which can be adjusted from the dues of Bidder if any found due to him.

49.2 By Bidder

- i.**The Bidder may, by not less than 30 (Thirty) days' written notice to the college, such notice to be given after the occurrence of any of the events specified in this Clause, terminate this Agreement if:
- ii.**The college fails to pay any money due to the Bidder pursuant to this Agreement and not subject to dispute pursuant to Clauses of this RFQ hereof within 30 (Thirty) days after receiving written notice from the Bidder that such payment is overdue.
- iii.**the college is in material breach of its obligations pursuant to this Agreement and has not remedied the same within 30(Thirty) days (or such longer period as the Bidder may have subsequently granted in writing) following the receipt by the college of the Bidder's notice specifying such breach.
- iv.**As the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than 30 (Thirty) days; or
- v.**The college fails to comply with any final decision reached as a result of arbitration pursuant to Clauses of this RFQ hereof.

49.3 The Bidder agrees for the following continuity arrangements to ensure the business continuity of the Bank:

1. In the event of this agreement comes to end on account of termination or by the expiry of the term / renewed term of the agreement or otherwise, the Bidder shall render all reasonable assistance and help to the college and to any new service provider engaged by the Department, for the smooth switch over and continuity of the services.
2. In the event of failure of the bidder to render the service, without prejudice to any other right the college shall have as per this agreement, the college at its sole discretion may make alternate arrangements for getting the services from any other source. And if the college gives a prior notice to the bidder before availing such service from any other alternative source, the bidder shall be liable to reimburse the expenses, if any incurred by the college in availing such services from the alternative source

50 Acceptance / rejection of tender.

The Principal, College reserves the right to accept or reject any tender without assigning any reason(s).

51 Jurisdiction of court

The courts located in Gwalior (M.P) only shall have Jurisdiction to try and decide the matter / dispute between the parties.

52 Entire agreement

- 52.1** The Bidder will have to enter into an agreement with the college for the proper fulfilment of the contract on lines similar to terms of the tender or as modified or added by college. Such tenderer shall have to furnish non-judicial stamp paper Rs.500/- issued by within ten days from the date of issue of offer letter.
- 52.2** A Contract Agreement shall be executed only on furnishing the Performance Security as per clause of Performance Security.
- 52.3** All documents submit by Bidder at the time of Tender will be the part of Contract Agreement.
- 52.4** This Agreement and the Annexes together constitute a complete and exclusive statement of the terms of the agreement between the Parties on the subject hereof, and no amendment or modification hereto shall be valid and effective unless such modification or amendment is agreed to in writing by the Parties and duly executed by persons especially empowered in this behalf by the respective Parties. All prior written or oral understandings, offers or other communications of every kind pertaining to this Agreement are abrogated and withdrawn; provided, however, that the obligations of the Bidder arising out of the provisions of the RFQ shall continue to subsist and shall be deemed to form part of this Agreement.

- 52.5** Without prejudice to the generality of the provisions of above Clause, on matters not covered by this Agreement, the provisions of RFQ shall apply.
- 52.6** College may place Repeat orders against this Contract placed but in any case, not later than six months from the date of this contract signed, provided that the new repeat order does not exceed the originally ordered 50% of the quantity

53 Force majeure

53.1 DEFINITION

For the purposes of this Agreement, “Force Majeure” means an event which is beyond the reasonable control of a Party, and which makes a Party’s performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

- 53.2** Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Agreement, and (B) avoid or overcome in the carrying out of its obligations hereunder.

- 53.3** Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

53.4 No breach of agreement under Force majeure

The failure of a Party to fulfil any of its obligations hereunder shall not be considered to be a breach of, or default under, this Agreement insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Agreement.

53.5 Measures to be taken

- i. A Party affected by an event of Force Majeure shall take all reasonable measures to remove such Party’s inability to fulfil its obligations hereunder with a minimum of delay.

- ii. A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any event not later than 14 (fourteen) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
- iii. The Parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

53.6 Extension of time due to Force Majeure

Any period within which a Party shall, pursuant to this Agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

53.7 PAYMENTS due to Force Majeure

During the period of its inability to perform the Services as a result of an event of Force Majeure, the Bidder shall be entitled to be reimbursed for Additional Costs reasonably and necessarily incurred by it during such period for the purposes of the Services and in reactivating the Services after the end of such period.

53.8 CONSULTATION

Not later than 30 (thirty) days after the Bidder has, as the result of an event of Force Majeure, become unable to perform a material portion of the Services, the Parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

54 DISPUTES

- a. If any dispute or difference or claims of any kind arises between the Parties in connection with implementation/execution, interpretation or application of any terms and conditions or any matter or thing in any way connected with or in connection with or arising out of the Contract Agreement for the Photocopying services or the rights, duties or liabilities of any Party under the Contract Agreement, whether before or after the termination of the Contract Agreement, then the Parties shall meet together promptly, at the request of any Party, in an effort to resolve such dispute, difference or claim by discussion between them. There shall be a Dispute Settlement Committee, which shall try to settle all disputes at the first stage.
- b. The Commissioner, Department of Higher Education shall chair the Dispute Settlement Committee. The authorized representative of the Bidder will be allowed to participate in the Dispute Settlement procedure. If the Committee fails to resolve the issue within 30 (thirty) days of reference for amicable settlement, the parties will be free to redress it in the front of the Additional Chief Secretary, Higher Education, Government of Madhya Pradesh, whose decision in this regard shall be final and binding on both the Parties.

- c. The existence of any dispute or reference of the same for redressal in any forum shall not absolve the Bidder of its liability to continue make the payment as stipulated in the Contract Agreement.

55 Arbitration & Jurisdiction

- 55.1** All disputes and differences of any kind whatsoever arising out of or in connection with the purchase order shall be referred to arbitration.
- 55.2** The arbitrator may be appointed by both the parties or in case of disagreement each party may appoint an arbitrator and such arbitrators shall appoint an Umpire before entering on the reference. The decision of the Umpire shall be final.
- 55.3** Such arbitration shall be governed by the provisions of Indian Arbitration and Conciliation Act 1996. All arbitration proceedings shall be at Bhopal, Madhya Pradesh, India only. Notwithstanding anything contained herein above, in case of any dispute, claim and legal action arising out of this RFQ, the parties shall be subject to the jurisdiction of courts at Bhopal, Madhya Pradesh, India only.

56 Limitation of Liability

Bidders's aggregate liability under the contract shall be limited to a maximum of the contract value. This limit shall not apply to third party claims for :

- 56.1** IP Infringement indemnity
- 56.2** Bodily injury (including Death) and damage to real property and tangible property caused by bidder's gross negligence.
- 56.3** For the purpose for the section, contract value at any given point of time, means the aggregate value of the Contracts placed by college on the bidder that gave rise to claim, under this RFQ. Bidder shall not be liable for any indirect, consequential, incidental or special damages under the agreement.

57 Non-disclosure Agreement

- 57.1** Bidder shall sign a non-disclosure agreement will also be a part of the Contract agreement to agree not to disclose certain proprietary or confidential information explicitly outlined in the agreement before commencement of the project.

58 Survival

- 58.1** Any provision of the Contract / Agreement which, either expressly or by implication, survive the termination or expiration of the Contract / Agreement, shall be complied with by the Parties including that of the provisions of indemnity, confidentiality, nondisclosure in the same manner as if the present Contract / Agreement is valid and in force and effect.

58.2 The provisions of the clauses of the Contract / Agreement in relation to Documents, data, processes, property, Intellectual Property Rights, indemnity, publicity and confidentiality and ownership survive the expiry or termination of the Contract / Agreement and in relation to confidentiality, the obligations continue to apply unless SIDBI notifies the Vendor of its release from those obligations.

59 Right to Alter Quantities

59.1 The college reserves the right to alter the quantities up to 50% of Quantity / Value as per MP SPR 2022 rules within 6 months from the date of Contract. The college also reserves the right to delete one or more items or alter the quantities from scope of work specified in the RFQ OR BoQ.

60 Compliance in obtaining approvals / permissions / licenses

60.1 The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation / Guidelines and shall keep the same valid and in force during the term of the project.

60.2 In the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the college and its employees / officers / staff / personnel / representatives / agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom and the college will give notice of any such claim or demand of liability within reasonable time to the bidder.

Section 4: Bidding Forms

1. Letter of Bid – Technical Part

(To be submitted by Bidder on Company letter head)

Date of this Bid submission: *[insert date (as day, month, and year) of Bid submission]*

RFQ No.: *[insert number of Bidding process]*

Request for Proposal details: *[insert identification]*

Alternative No.:*[insert identification No if this is a Bid for an alternative]*

To:

We, the undersigned Bidder, hereby submit our Bid, in two parts, namely:

- b. the Technical Part, and
- c. the Financial Part

In submitting our Bid, we make the following declarations:

- No reservations: We have examined and have no reservations to the bidding document, including addenda issued in accordance with Instructions to Bidders
- Eligibility: We meet the eligibility requirements and have no conflict of interest in submitting the bid proposal
- Bid/Proposal-Securing Declaration: We have not been suspended nor declared ineligible by the Department based on execution of a Bid Securing Declaration or Proposal Securing Declaration in the Department 's country.
- Conformity: We offer to supply in conformity with the bidding document and in accordance with the Delivery Schedules specified in the RFQ.
- Bid Validity Period: Our Bid shall be valid for the period specified in RFQ (as amended, if applicable) from the date fixed for the Bid submission deadline specified and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
- Performance Security: If our Bid is accepted, we commit to obtain a performance security in accordance with the bidding document.
- Operational Security: If our Bid is accepted, we commit to obtain a Operational security in accordance with the bidding document.
- One Bid per Bidder: We are not submitting any other Bid(s) as an individual Bidder, and we are not participating in any other bid(s) and meet the requirements.

- Suspension and Debarment: We, along with any of our Bidders, suppliers, consultants, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by any of Sate Govt. /Central Govt. / Public sector undertakings.
- State-owned enterprise or institution: [select the appropriate option and delete the other] [We are not a state-owned enterprise or institution] / [We are a state-owned enterprise or institution].
- Binding Contract: We understand that this Bid, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- Not Bound to Accept: We understand that you are not bound to accept the lowest evaluated cost Bid, the Most Advantageous Bid, or any other Bid that you may receive; and
- Fraud and Corruption: We hereby certify that we have taken steps to ensure that no person acting for us, or on our behalf, engages in any type of Fraud and Corruption

Name of the Bidder: *[insert complete name of Bidder]

Name of the person duly authorized to sign the Bid on behalf of the Bidder: ** [insert complete name of person duly authorized to sign the Bid]

Title of the person signing the Bid: [insert complete title of the person signing the Bid]

Signature of the person named above: [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing] day of [insert month], [insert year]

****:** Person signing the Bid shall have the power of attorney given by the Bidder. The power of attorney shall be attached with the Bid Schedules.

2. Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month, and year) of Bid submission]*

RF P No.: *[insert number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Bidder's Name <i>[insert Bidder's legal name]</i>
2. Bidder's registration: <i>[insert actual of registration]</i>
3. Bidder's year of registration: <i>[insert Bidder's year of registration]</i>
4. Bidder's Address in registration: <i>[insert Bidder's legal address of registration]</i>
5. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Mobile/Fax numbers: <i>[insert Authorized Representative's telephone/Mobile / fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>
6. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, <input type="checkbox"/> In case of state-owned enterprise or institution, documents establishing: <ul style="list-style-type: none"> • Legal and financial autonomy • Operation under commercial law • Establishing that the Bidder is not under the supervision of the Department
7. Included are the organizational chart, a list of Board of Directors,

3. Price Schedule Forms

The Bidder shall fill in Price Schedule forms in accordance with the e portal BOQ format and submit online. Prices quoted shall be inclusive of Taxes, duties, including GST, and on services to be provided at College

Indicative financial proposal Format is attached for information to bidders at Section7. (Financial shall be uploaded online on mptender.gov.in)

4. Form of Bid Security

E-portal online payment

(Bank Guarantee)

[The bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

[Guarantor letterhead]

Beneficiary: *[Department to insert its name and address]*

RFB No.: *[Department to insert reference number for the Request for Bids]*

Alternative No.: *[Insert identification No if this is a Bid for an alternative]*

Date: *[Insert date of issue]*

BID GUARANTEE No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

We have been informed that _____ *[insert name of the Bidder, \ (whether legally constituted or prospective) or the names of all members thereof]* (hereinafter called "the Applicant") has submitted or will submit to the Beneficiary its Bid (hereinafter called "the Bid") for the execution of _____ under Request for Bids No. _____ ("the RFQ").

Furthermore, we understand that, according to the Beneficiary's conditions, Bids must be supported by a Bid guarantee.

At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:

- (a) has withdrawn its Bid during the period of Bid validity set forth in the Applicant's Letter of Bid ("the Bid Validity Period"), or any extension thereto provided by the Applicant; or
- (b) having been notified of the acceptance of its Bid by the Beneficiary during the Bid Validity Period or any extension thereto provided by the Applicant, (i) has failed to sign the contract agreement, or (ii) has failed to furnish the performance security, in accordance with the Instructions to Bidders ("ITB") of the Beneficiary's bidding document.

This guarantee will expire: (a) if the Applicant is the successful Bidder, upon our receipt of copies of the Contract agreement signed by the Applicant and the performance security issued to the Beneficiary in relation to such Contract agreement; or (b) if the Applicant is not the successful Bidder, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Bidding process; or (ii) forty five days after the end of the Bid Validity Period. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[Signature(s)]

Name:

Designation:

Employee ID No:

Bank E mail id:

Employee e mail ID

Phone No:

Bank IFSC code:

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

5. AFFIDAVIT FOR NO BANNING / BLACKLISTING / DELISTING
(TO BE EXECUTED ON COMPANY LETTER HEAD)

Name of the Bidder –

Tender No. –

Tender Issuing Authority :

1. It is to declare that on the date of bid submission i.e. (indicate date) We
(Name of the Bidder/Company) are not banned/blacklisted/delisted by any of the
Central/State Departments/PSUs/ Government of Madhya Pradesh for any reason and
nothing have been concealed in this regard.
2. I/We hereby further declare that none of my/our sister-concern/group/partnership
concerns/associate concerns are participating in this tender.

Place:

Date:

Yours faithfully,

Signature of the bidder with seal

(This form shall be duly filled-up and signed by the bidder and to be uploaded on e- tender website
& the physical copy of the same is to be submitted after opening of the tender.)

6. FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY

(To be executed on the Bidder's Letter Head)

I/We(Insert Name and Address of Bidder) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for the Tender for(Insert Title of the Tender) -----(Tender No.....), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by Department of Higher Education, Government of Madhya Pradesh , for a period of Two years from the date of such Suspension Orders, under the following circumstances:-

1. If after the opening of Tender, I/We withdraw or modify my/our Tender during the period of validity specified in the Bid Documents (including extended validity, if any) or do not accept the correction of the Tender Price pursuant to any arithmetical errors.
2. If after the award of work, I/We fail to furnish the required Performance Security or sign the Contract, within the time limits specified in the Departmental Tender Document.

Signature of the Tenderer with seal

7. No Deviations from Terms and Conditions of Bid Document

(To be furnished on Company letterhead of the Bidder)

To:

[Client Name]

[Address]

Dear Sirs,

With reference to above, this is to confirm that, I/We(Insert Name and Address of Bidder) am/are submitting this undertaking of No Deviations from Terms and Conditions of Bid Document for the Tender(Insert Title of the Tender) -----(Tender No.....). We have not changed/ modified the tender documents as appeared on the website/ issued by you and in case of such observance at any stage, it shall be treated as null and void. We hereby confirm that we have not taken any deviation from tender clauses together with other references as enumerated in the above referred NIT.

We hereby confirm our unconditional acceptance to all terms & conditions, compliance to technical specification. In the event of observance of any deviation in any part of our offer later whether implicit or explicit, the deviations shall stand null & void. We confirm to have submitted offer in accordance with tender instructions and as per aforesaid references.

Thanking you,

Yours faithfully,

(Seal and Signature of the Bidder)

Date: _____

Name and Designation: _____

Place: _____

Address and Contact:

**8 Bidder undertaking for 1 Year of completion of O& M (To be furnished on
Company letterhead of the Bidder)**

To:

[Client Name]

[Address]

Dear Sirs,

With reference to above, this is to confirm that, I/We(Insert Name and Address of Bidder) am/are submitting this undertaking of that we had executed the [Project Name]-----to the -----State Govt. /-----Central Govt. /-----PSU in which the project have completed 1 year of O&M period from the date of Implementation (Date, Month, Year)----- in last 7 years from the date of Bid submission.

We hereby confirm our unconditional acceptance to all terms & conditions, compliance to technical specification. We confirm to have submitted offer in accordance with tender instructions and as per aforesaid references.

Thanking you,

Yours faithfully,

(Seal and Signature of the Bidder)

Date: _____

Name and Designation: _____

Place: _____

Address and Contact:

9. Manufacturer's Authorization

OEM's Authorization

(On Company Letter Head)

(To be submitted as part of Technical bid)

OEM's Name _____

[Address and Contact Details]

OEM's Reference No. _____ Date.....

The President of India, through

Head of Procurement

Procuring Organisation

[Complete address of the Procuring Entity]

Dear Sirs,

Ref. Your Tender Document No. Tend No./ xxxx; Tender Title: GOODS

- 1) We, -----, are proven and reputable manufacturers of the Tendered Goods. We have factories at----- . We hereby authorise Messrs----- (*name and address of the authorised dealer*) to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for the supply of above Goods manufactured by us. Their registration number with us is, dated/ since.....
- 2) We further confirm that no Contractor or firm or individual other than Messrs. (*name and address of the above-authorised dealer*) is authorized for this purpose.
- 3) As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Goods and incidental Works/ Services offered for supply by the above firm against this Tender Document.
- 4) We hereby extend our full guarantee and warranty in accordance with respect to the Goods offered by the above firm.
- 5) Our details are as under:
 - (a) Name of the Company:.....
 - (b) Complete Postal Address:
 - (c) Pin code/ ZIP code:
 - (d) Telephone nos. (with country/ area codes):
 - (e) Fax No.: (with country/ area codes):
 - (f) Mobile Nos.: (with country/ area codes):
 - (g) Contact persons/ Designation:
 - (h) Email IDs:
- 6) We enclose herewith, as appropriate, our ----- (*Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution*)

Yours faithfully,

.....

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Section- 5 - Schedule of Requirements

SCOPE OF WORK/SERVICE

Bidder to note that the following:

A. Furniture to Supply, Installation and Commissioning of furniture on Turnkey Basis at Supply, Installation and Commissioning of furniture on Turnkey Basis for College, on turnkey basis.

Sl. No.	Item Description	Total nos.	Units
1	COMPUTER TABLE	100	Nos
2	COMPUTER CHAIRS	100	Nos
3	STADIUM CHAIRS	200	Nos

Specifications of the Goods and other details are Attached as per the RFQ

Inspections and Tests

Final inspection of furniture at colleges locations by the appointed Committee of the respective colleges shall be carried after complete installation and commissioning as per the Product Specification finalized in the Contract.

Third Party Inspection (TPI) Agency shall Inspect the Material prior to dispatch from the Manufacturers premises or Suppliers premises at the cost of supplier. **Supplier shall provide separate Invoice No with College code for the respective Colleges Identified on the Invoice.** Supplier shall submit all the Equipment factory test certificates, TPI inspection report, Delivery Challan, Product Catalogue, Warranty certificates wherever applicable to the respective Colleges. Colleges shall certify for the Installation and commissioning as acceptance certificate of the Furniture with all the TPI, Delivery Chalan, Stock entry details

Tentative Project Timelines

Sl No	Project Items Details	Timelines in Weeks
1	Project Contract Signing date (Zero Week)	T
2	Bought Items Ordering and Submission of PO/ Contracts	T+1
3	Supply and Completion of Delivery of Furniture	T+6
4	Installation & Testing of the Furniture	T+ 7

6	Hand over & Signoff	T+8
---	---------------------	-----

Section 6: Contract Forms

Letter of Award

letter no. , date :

To.

Bidder name

Dear Sir,

Sub: Letter of Acceptance-Supply, Installation and Commissioning of Furniture on Turnkey Basis for -----of Higher Education Department, Madhya Pradesh

Ref: 1.

This is to notify you that your bid as referred above for execution of the “Supply, Installation and Commissioning of-----Furniture on Turnkey Basis for -----of Higher Education Department, Madhya Pradesh”for the accepted contract amount, in accordance with the Instructions to bidders is hereby accepted by us is as follows.

Procurement details	Qty in No.	Unit value including all Taxes, duties and GST IN Rs	Total value including all Taxes, duties and GST IN Rs
INR			

1. This letter of acceptance is in accordance with the General Conditions of Contract (GCC), Special Terms and conditions as available GeM portal.
2. Payment terms

a. Advance Payment: -Not Applicable.

b. 90% of the Unit Value of respective Colleges shall be paid by College on acceptance of completion of the Supply, Installation & Commissioning of furniture.

c. Balance 10% of the Unit Value shall be paid by College after 3 months of Acceptance of furniture.

However all the payments are subjected to submission of satisfactory Performance Guarantee for the Implementation of Furniture at GNDC and on submission of Performance Guarantee for the Maintenance period

3. GNDC will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, as per following:

GNDC will impose the LD @**0.5% per week of delay** for the undelivered Furniture at college during the agreed contract and maintenance/ warranty period as per following:

LD is subjected to maximum of 3% of the Contract Value for project implementation

4. You are requested to furnish the Performance Security 3 % of the total contract Price, submit within 7 days from the date of LoA is issued, Contract Agreement will be signed post submission of the Performance Security, Performance Security shall be valid for 60 days beyond the Onsite Warranty period of 5 years from the date of acceptance for 3% of the Contract value, valid till 60 days beyond the Warranty period of the contract within 15 days from the date of receipt of LOA in the attached Performance Security Forms.
5. In addition to the PBG, The Operational Security of 2 % of the total contract value in the form of Bank Guarantee, shall be submitted by successful bidder on completion of implementation period. Operational Security shall be valid for 60 days beyond the Warranty period as per the RFQ.
6. You shall sign the Contract Agreement after submission of Performance Security .

Please acknowledge the receipt of the Letter of Acceptance (LoA) along with the price schedule duly signed, stamped as Unconditional Acceptance of the LoA

With regards

(Dr.-----)
Principal
Govt Nehru PG College, Ashoknagar

Letter no.

1. Nodal Officer,
2. Accounts , GNDC,

(Dr.-----)
Principal

Attachment:

Format for Contract Agreement

Price Schedule

Performance Security- Bank Guarantee

Performance Security Bank Guarantee

[The bank, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated] to be printed on Rs 500/- non-judicial stamp paper issued by Govt. of Madhya Pradesh

Beneficiary:

Principal

Date: [Insert date of issue]

PERFORMANCE GUARANTEE No.: [Insert guarantee reference number]

Guarantor: We-----, a banking company incorporated and registered under Companies Act 1956 and having license to carry on banking business under the Banking Regulation Act, 1949 having its registered office at -----and its Corporate Office at -----and its one of branch office at (hereinafter referred to as 'the Bank')

We have been informed that M/S-----, a Company registered ----- and having its principal place of business at insert: ----- (hereinafter called "the Applicant") has entered into Contract No. -----dated----- with the Beneficiary, for Procurement of Goods- -----(hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of Rs. ----- (Indian Rupees -----Only), such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the ----- Day of -----(Month) , -----(Year), [60 days beyond the warranty period] and any demand for payment under it must be received by us at this office indicated above on or before that date.

Notwithstanding anything to the contrary contained in these presents,

Our liability under this Bank Guarantee shall not exceed INR ----- (Indian -- -----Only).

This Bank Guarantee shall be valid up to -----(Expiry Date) only;

We shall be liable to pay you the guaranteed amount or any part thereof under this Bank Guarantee upon receipt of written demand on or before -----(the claim expiry date).

In case no demand is made before the claim expiry date specified in Clause c above, the Bank shall stand discharged from all its liabilities under this Bank Guarantee, irrespective of the fact whether the original Bank Guarantee is returned back to us or not; and

Any disputes or claims arising out of this Bank Guarantee, are necessarily required to be enforced before the competent court of law within one (1) year from the date of demand, provided that such demand is received by the Bank before the claim expiry date specified in Clause c above. This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No. 758, except that the supporting statement under Article 15(a) is hereby excluded.

[signature(s)]

Name of the Signatory

Designation

Employee No.

IFSC Code

ContactNo.:

Address of the bank

E-Mail

Contract Agreement

THIS AGREEMENT made the -----th day of ----- 2024

BETWEEN

Principal, -----, a Higher Education Department, Government of Madhya Pradesh, and having its principal place of business at **Govt. Nehru PG College, Rewa – 486001**, MP, India (hereinafter called “the Purchaser”), of the one part, and

M/S-----, a Company registered under the Company act and having its principal place of business at -----

(hereinafter called “the Supplier”), of the other part :

WHEREAS the Purchaser invited Bids for certain Goods and ancillary services, viz., Supply, Installation, Testing and Commissioning of Furniture at **GNDC** on Turnkey Basis within Madhya Pradesh and has accepted a Bid by the Supplier for the supply of those Goods and Services.

The Purchaser and the Supplier agree as follows:

In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

The following documents shall be deemed to form and be read and construed as part of this agreement. This Agreement shall prevail over all other contract documents.

- (a) the Letter of Acceptance- -----
- (b) Letter of Bid - Technical Part – Reference No. - Nil, dated-
- (c) Letter of Bid - Financial Part - Reference No. - Nil, dated-
- (d) the Addenda Nos. NA
- (e) Special Conditions of Contract
- (f) General Conditions of Contract
- (g) the Specification (including Schedule of Requirements and Technical specifications)
- (h) the completed Schedules (including Price Schedules)
- (i) Bid clarifications submitted by ref .Nil, dated

In consideration of the payments to be made by the Purchaser to the Supplier as specified in this Agreement, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Contract Price is for the complete implementation of “Supply, Installation and Commissioning of **(COMPUTER TABLE, COMPTER CHAIRS, STADIUM CHAIRSS) Furniture** on Turnkey Basis for GNDC of Higher Education Department, Madhya Pradesh” for the accepted contract amount, in accordance with the Instructions to bidders is hereby accepted by us is as follows.

Procurement details	Qty in No.	Unit value including all Taxes, duties and GST IN Rs	Total value including all Taxes, duties and GST IN Rs
COMPUTER TABLE	100		
COMPUTER CHAIRS	100		
STADIUM CHAIRS	200		
INR.			

Period of Completion is from the date contract Signing

Payment terms

Advance Payment: -Not Applicable

Milestone Payment schedules as per following:

Advance Payment: -Not Applicable.

90% of the Unit Value shall be paid by GNDC on acceptance of completion of the Supply, Installation, and Commissioning of Furniture set up at college.

balance 10% of the Unit Value shall be paid by GNDC after 3 months of Acceptance of the furniture setup by college.

However all the payments are subjected to submission of satisfactory Performance Guarantee for the Implementation of Furniture at GNDC and on submission of Performance Guarantee for the Maintenance period

GNDC will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, as per following:

GNDC will impose the LD @0.5% per week of delay for the undelivered Furniture at college during the agreed contract and maintenance/ warranty period as per following:

LD is subjected to maximum of 3% of the Contract Value for project implementation

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Government of Madhya Pradesh on the day, month and year indicated above.

For and on behalf of the Purchaser:

Signed:

in the capacity of Principal ,

Govt Nehru PG COLLEGE ASHOKNAGAR, of Higher Education Department, Govt. of Madhya Pradesh

GNDC- ASHOKNAGAR -Furniture
in the presence of ,

Witness: 1

Name:

Designation:

Witness: 2

Name:

Designation:

For and on behalf of the Supplier:

M/S

Signed: []

in the capacity of []

in the presence of ,

Witness: 1

Name:

Designation:

Witness: 2

Name:

Designation:

Section 7 -Specification

Govt. Nehru PG College, ASHOKNAGAR, MP

Item No 1 – Computer Desk

Computer Table/Desk : Customized desk for computer sytem, Made in CRCA ms bag counter & MDF top & seat, back MDF perforated/molded sheet/Pipe, leg privacy, Privacy in 18 mm with wooden/Pvc eadgeband as requite along with shoe adj.
Overall Dimensions :, W-50 INCH ×D-25 INCH ×Ht 36 INCHES
Structure : Made up of cold rolled annealed MS Tube 50×25×1.22 mm thick MIG welded to press formed MS cold rolled closed annealed section 90×25×1.0 thick and MS cold rolled annealed tube dia 25 mm×1.25 mm thick .
Desk Structure : Made up of MS cold rolled close annealed tube 50×25×1.66 mm thick.
TABLE- Length: 40 inches, Width: 30 inches, Height: 36 inches The table shall be supplied with steel members duly welded and rigidly fixed table top and provided with a slideable keyboard tray, modesty panel and footrest. The frame shall comprise of hollow rectangular M.S. section of size 50x25x1.6 mm thickness. Two side member of the frame identical in shape shall be joined with welding at bottom with a footrest (hollow rectangular M.S. section of size 50x25x1.6mm thickness) angularly welded, and at the top in front side welded with an angle size 17x17x3mm. And at the back on the top side of the frame, a modesty panel of size 200x17x0.8mm thick CRC sheet shall be welded. Thus making the frame rigid in construction.

Reference image



Item no. 2 - Computer chair

Chair Type Revolving and Tilting chair with Armrest Chair frame type Legs Armrest type With Armrest Armrest front side With Armrest Seat type Moulded Backrest type Moulded Shoe/Studs material PVC Seat Fitted

CHAIR- C104 Mesh Mid Back Ergonomic Office Chair/Study Chair/Revolving Chair/Computer Chair for Work from Home Metal Base Seat Height Adjustable Chair (Black).

With dimensions 53D x 61W x 109H.

Over flat size in depth-wise of the frame on both sides

with minimum 3 screws

Backrest Fitted By round head screws 3 Nos. (minimum) on each side Frame Material Configuration One piece

Frame material

Steel tube (ERW quality) conforming to IS: 1161 (with latest Amendment)

The shape of tubular section of frame Square

Section Size (Diameter/Sides) of frame 25 mm

Frame section wall thickness 1.2 mm

The armrest material N.A

Armrest Padded with N.A

Armrest upholstered with N.A

Armrest material thickness N.A

Seat material Moulded Plywood

Seat material thickness 15 mm

Seat padded Yes

Density of Polyurethane foam used in seat (± 2 Kg/Cub Meter 35

Seat upholstered with Fabric

GSM of seat cover (± 3 GSM) 220 GSM

Polyurethane foam thickness (for seat) 15 mm

Color of Seat cover Black

Colour of Backrest cover Black

DIMENSION

Seat Depth (± 5 mm) 390 mm

Seat Width (± 5 mm) 440 mm

Seat height from floor surface (± 5 mm) 495 mm

Backrest width (± 5 mm) 350 mm

Backrest height from seat (± 5 mm) 300 mm

Arm Length (± 5 mm) N.A

Arm Width (± 2 mm) N.A

OEM of offered product is ISO 9001:2015 certified No

OEM of offered product is ISO 14001:2015 certified No

OEM of offered product is ISO 45001:2018 certified No

Reference image



Item No 3 – Stadium chairs

HDPE material, fully power coded with rusted 500 GSM fabric and PP materials and with DIMENSIONS

Measures approx. BACK HEIGHT 35 CM, SEAT WIDTH 40 CM SEAT LENGTH 50CM MATERIALS WEIGHT CAPACITY 150 KG, WEIGHT OF THE CHAIRS 8 KG OR HIGHER

Heavy DENSITY POLYETHYLENE moulded HDPE seat STAND MATERIAL ALLUMINIUM ALLOY OR STEEL

Seat is completely weatherproof, flame-retardant, impact-proof and UV-resistant.



Section 8 - Price Schedule as per BoQ in MP Tender

[Validate](#)
[Print](#)
[Help](#)
[Item Wise BoQ](#)

Tender Inviting Authority: GOVERNMENT NEHRU PG COLLEGE ASHOKNAGAR

Name of Work: Supply, Installation and Commissioning of COMPUTER LAB Furniture / STADIUM CHAIRS/ Furniture on Turnkey Basis

Contract No: 9691330610

Name of the Bidder/ Bidding Firm / Company :											
--	--	--	--	--	--	--	--	--	--	--	--

PRICE SCHEDULE
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	BASIC RATE in Figures To be entered by the Bidder in Rs. P	GST (If applicable in Percentage)	GST Amount in Rs. P	HSN / SAC Code	TOTAL AMOUNT excluding taxes in Rs. P	TOTAL AMOUNT including taxes in Rs. P	TOTAL AMOUNT in Words
1	2	3	4	5	7	8	9	10	11	12	13
1	Supply, Installation and Commissioning of COMPUTER LAB Furniture / STADIUM CHAIRS/ Furniture on Turnkey Basis										
1.01	COMPUTER TABLE	item1	100.00	Nos			0.00		0.000	0.000	INR Zero Only
1.02	COMPUTER CHAIRS	item2	100.00	Nos			0.00		0.000	0.000	INR Zero Only
1.03	STADIUM CHAIRS	item3	200.00	Nos			0.00		0.000	0.000	INR Zero Only
Total in Figures									0.000	0.000	INR Zero Only
Quoted Rate in Words									INR Zero Only		